

AGENDA

Meeting: Melksham Area Board
Place: Melksham Assembly Hall, Market Place, Melksham
Date: Wednesday 4 March 2020
Time: 6:30pm for 7:00pm start

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706610 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Wiltshire Councillors

Cllr Pat Aves, Melksham North
Cllr Hayley Illman, Melksham Central
Cllr Jonathon Seed, Summerham and Seend (Chairman)
Cllr Jon Hubbard, Melksham South
Cllr Phil Alford, Melksham Without North

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	Time
<p>1 Chairman's Welcome, Introduction and Announcements (<i>Pages 1 - 8</i>)</p> <p>Announcements:</p> <ul style="list-style-type: none"> • Melksham Community Campus update • Cleveland Bridge Bath – 18 tonne weight limit • Removal of D3 bus from Melksham to Bath by First • Closure of St Damian's Surgery • Families and Children Transformation (FACT) programme • Great British Spring Clean 	7:00pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 9 - 34</i>)</p> <p>To confirm the minutes of the meeting held on Monday 6 January 2019</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>5 A350 Melksham Bypass (<i>Pages 35 - 36</i>)</p> <p>Parvis Khansari - Director Highways and Environment, Wiltshire Council</p>	
<p>6 King George V Masterplan and Melksham Skate Park mini-ramp (<i>Pages 37 - 40</i>)</p> <p>Linda Roberts, Town Clerk James Threlfall MBE</p> <ul style="list-style-type: none"> • Councillor Seed requesting £5,000 towards a new mini-ramp at Melksham Skate Park • Councillor Alford requesting £5,000 from the youth budget towards the costs of a detached youth worker service at the Skate Park 	

7 **Public Open Spaces Network - operational details**

Cllr Phil Alford

- **Cllr Alford requesting £10,000 be ring-fenced from the capital budget for a Public Open Spaces Network Fund**

8 **Area Board sub groups** (*Pages 41 - 42*)

Melksham Health and Wellbeing Group – Cllr Pat Aves

Health & Wellbeing Funding

- **Independent Living Centre requesting £1,000 towards providing a benefits advice service for older and disabled people (deferred from last meeting)**
- **Carer Support Wiltshire requesting £965 towards creative writing workshops for carers**

9 **Written Partner Updates**

To receive any written updates from the following partners:

- Community Area Partnership
- Wiltshire Police
- Office of the Wiltshire Police and Crime commissioner
- Dorset & Wiltshire Fire and Rescue Service
- NHS Wiltshire/Clinical Commissioning Group
- Healthwatch Wiltshire
- Melksham Town Council
- Parish Council Nominated Representatives
- Melksham Chambers of Commerce
- Melksham Senior People's Forum
- Older Persons Champion
- Young Melksham
- Trans Wilts CiC

10 **Grant Funding** (*Pages 43 - 94*)

The Area Board members are asked to consider applications to the Community Area Grants scheme. *Full details of all grant applications are contained in the agenda pack.*

- **Melksham Without Parish Council requesting £5,000 towards Shurnhold Fields Car Park**
- **Poulshot Cricket Club requesting £2,000 towards a new**

mower

- **Transwilt CIC requesting £5,000 towards Melksham Station Community Hub Car Park and Café**
- **Wiltshire Youth Canoe Club requesting £2,485 towards the Melksham Adventure Centre Floor Renewal**
- **Strange Old Things - The Mobile Museum - requesting £701 towards “A Short History of Change” touring exhibition of local schools**
- **Bulkington Parish Council requesting £1,618 towards a parish council storage facility**
- **Community Emergency Group Shaw & Whitley (CAWS) requesting £745 towards a generator for use at the Whitley Reading Rooms**
- **Chippenham and District Sunday Football League requesting £1,960 towards grassroots football for young people**
- **Seend United Football Club requesting £678 towards Seend Lye Field floodlights**
- **Primrose Nature Area requesting £5,000 towards an accessible pathway project**
- **Melksham Town Council requesting £1,599 towards gazebos for Market Place events**

11 **Youth Grant Funding**

The Area Board members are asked to consider applications to the Youth Grants scheme. *Full details of all grant applications are contained in the agenda pack.*

- **1st Bowerhill Scout Group requesting £5,000 towards a new minibus**
- **Melksham Cricket Club requesting £2,500 towards new cricket nets**

12 **Public questions**

Members of the public are invited to ask questions relating to Area Board business

13 **Next Meetings**

- Melksham Our Community Matters Conference (JSNA) – Wednesday 8 April, Melksham Assembly Hall at 2pm- 4pm
- Melksham Area Board – Wednesday 17 June, Seend Community Centre at 7pm

14 **Close**

9:00pm

BaNES' proposal for a temporary weight restriction over Cleveland Bridge, Bath

Briefing Note

January 2020

In October last year, Bath and North East Somerset Council advised that Cleveland Bridge, which carries the A36 through Bath, is in need of extensive refurbishment.

Surveys identified that structural components of the bridge are life expired, and in need of maintenance, repair or replacement.

BaNES' intention is to repair the bridge to full standard and are awaiting the outcome of a funding bid to government to support the cost of remedial works.

In order to ensure that the condition of the bridge is not further compromised, BaNES intend to introduce a temporary, precautionary 18T restriction on the bridge commencing February 3rd.

BaNES have prepared the attached note, showing the recommended diversion routes.

The information below is presented to help understand the likely impacts of their temporary 18T weight restriction.

The base data regarding Cleveland Bridge is:

- Current 2 way flow: 17 000 vehicles per day
- ...of which approximately 600 per day are over 18 tonnes (generally most large vehicles with more than 2 axles are over 18 tonnes)
- Approximately 1/3 of all HGVs travelling across the bridge are through-traffic (ie their origin and destination are outside of Bath), therefore it can be estimated that approx. 200 HGVs above 18 tonnes a day are using the bridge as part of a through route.

The table below indicates the (worst case) impact of those 200 HGVs rerouting along A350/A4

(2018 Count Data DfT)

	A350		A4
	Westbury	Melksham	Box
All Traffic (current)	18890	25315	10113
18T+ HGVs (current)	844	1450	224
All Traffic (plus diversion)	19090	25515	10313
HGVs (plus diversion)	1044	1650	424
% Increase of all trips due to Temp Closure	1%	1%	2%
% increase 18T+ HGVs	24%	14%	89%

Daily HGV movements typically profile at around 10% of the total in each of the peak hours (08:30 – 09:30 and 16:30 – 17:30), with a lesser percentage through the rest of the day.

The Council will be monitoring the actual impacts.

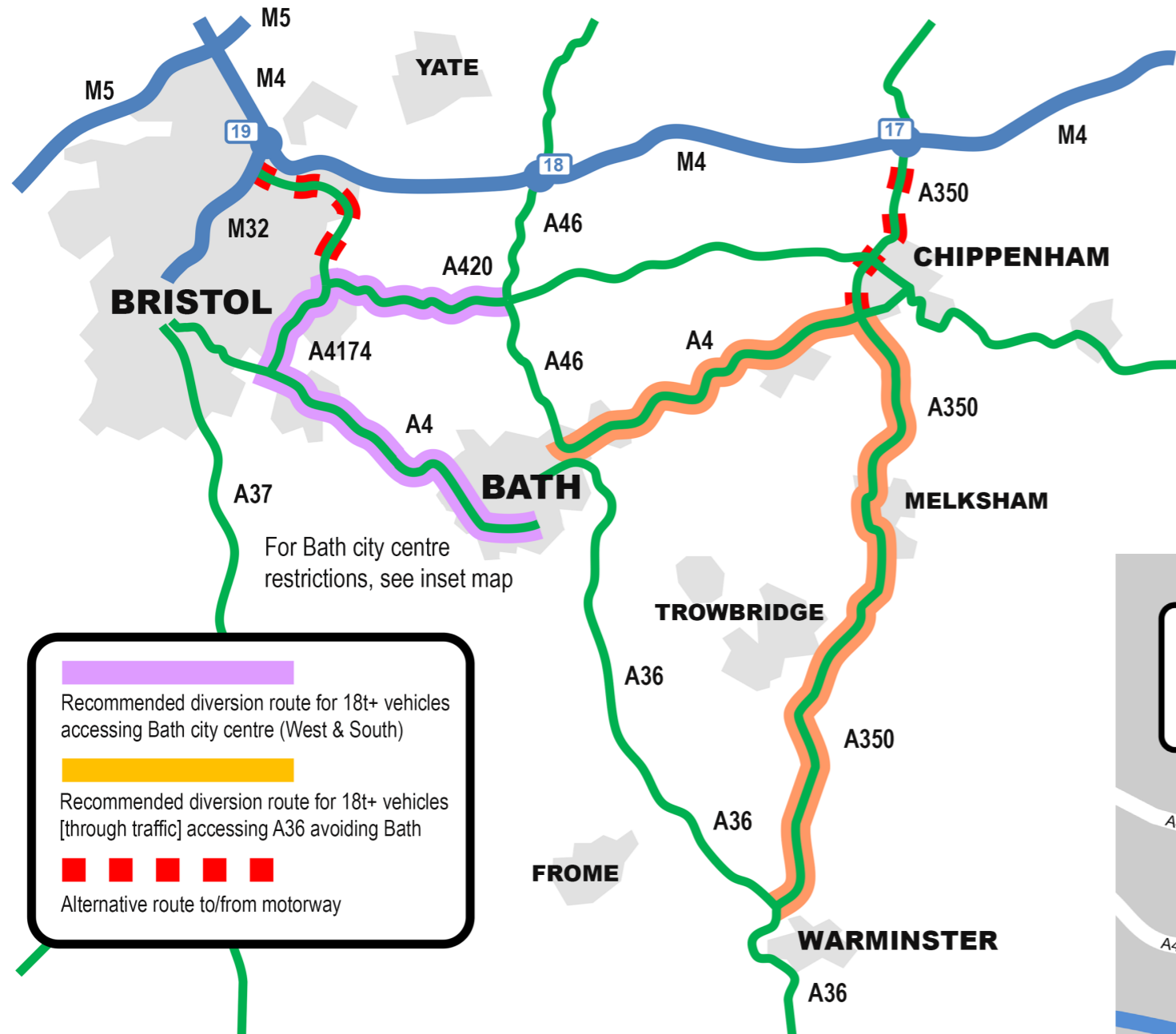
The programme for the main reconstruction works is yet to be finalised, although BaNES have provisionally indicated they will be carried out during summer 2020 (subject to funding).

Wiltshire and BaNES Councils will need to discuss and agree the final arrangements for traffic management in that regard.

It is therefore too early to forecast impacts across the wider network; an update to this note will follow in due course.

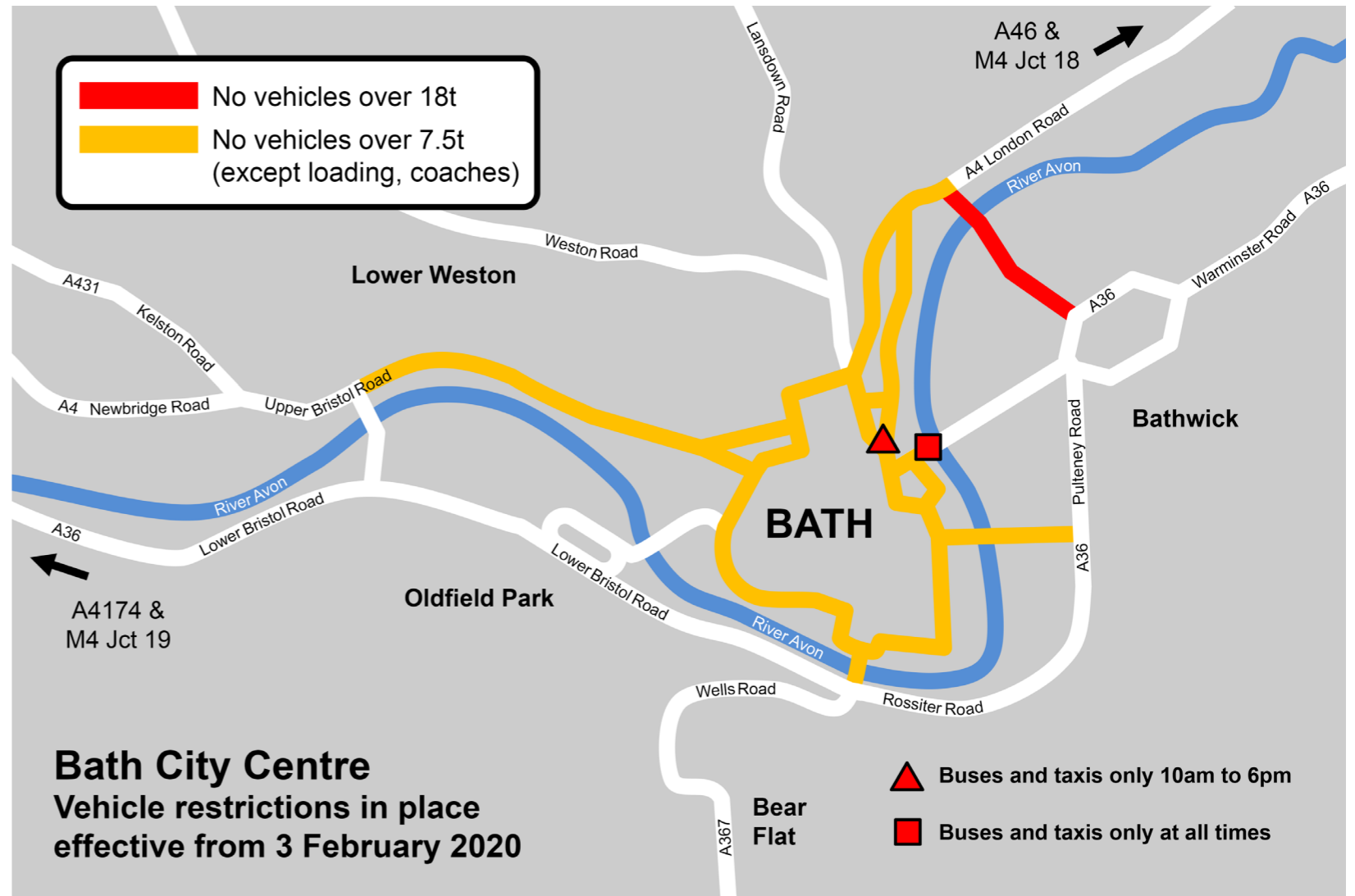
A36 Bath Cleveland Bridge 18t weight restriction

Important information for operators of large goods vehicles and coaches



Cleveland Bridge was built in 1826 for horse drawn vehicles and pedestrians to access the city of Bath. Today it carries the A36 which is a major strategic highway to the South Coast with daily traffic of up to 17,000 vehicles. Surveys have identified that structural components of the bridge are life expired and need maintenance, repair or replacement. **As a precautionary measure until the works can be carried out, the Council is introducing an 18 tonne weight restriction on the bridge from Monday 3 Feb 2020.**

Large goods vehicles and coaches over 18 tonnes requiring access to the centre of Bath have an alternative route via the west of the city as shown on the map. Please note that there are several 7.5 tonne weight restrictions in place in the centre of Bath which are access only. Through traffic over 18 tonnes should use the eastern diversion between the M4 and the A36 south of Bath shown. Any vehicles not following the signed diversion route should ensure that sat navs are set to display appropriate routes suitable for large vehicles only.



For further information, please visit www.bathnes.gov.uk or email: transportation@bathnes.gov.uk

Bath City Centre
Vehicle restrictions in place
effective from 3 February 2020



BRADFORD ON AVON & MELKSHAM HEALTH PARTNERSHIP

The Health Centre, Station Approach, Bradford on Avon, Wiltshire, BA15 1DQ

Tel: 01225 866611

www.boamhp.co.uk

3rd February 2020

Dear Patient,

The Clinical Commissioning Group (CCG) have accepted Bradford on Avon & Melksham Health Partnership's (BoAMHP) application to close St Damian's branch surgery, Melksham from 31st March 2020.

The practice is sad, as it recognises that there are many loyal patients who have been with the surgery for a number of years, some all of their life. We are grateful to those 600+ patients who have contacted us during the consultation period, we have been regularly updating the 'Frequently Asked Questions' document on our practice website (www.boamhp.co.uk) in response to concerns raised and will continue to do so as we move towards the closure date on 31st March 2020. The partners would like patients to be aware that it is as a last resort, in light of challenging recruitment environment and to ensure patient and staff safety, that this application was submitted.

St Damian's registered patients who wish to remain as patients with Bradford on Avon & Melksham Health Partnership, continue to be welcome at all of our practice sites up to and beyond 31st March 2020 when St Damian's branch surgery located at Spa Road, Melksham, Wiltshire, SN12 7NZ permanently closes its doors. **If you wish to remain a patient of Bradford on Avon & Melksham Health Partnership you do not need to take any action**, your registration will automatically be transferred to the Bradford on Avon Health Centre on 31st March 2020.

A patient who may not wish to travel to Bradford on Avon or Winsley to access clinical care, is able to register at an alternative surgery of their choice. There are two Melksham GP Practices who are accepting patients, Giffords Surgery (www.giffordssurgery.co.uk, SN12 7EA) and Spa Medical Centre (www.spamedicalcentre.co.uk, SN12 6UN).

Yours sincerely,

Janice Patrick (Senior Partner)

Partners		Associates	Practice Management
Dr J Patrick	Dr P Crocker	Dr D Cash	Ellen Wilson
Dr K Parker	Dr Z H Davis	Dr N Gough	Amanda Brookes
Dr N V Wyatt	Dr L C Paterson	Dr V Parr	
	Dr C Smith	Dr P Rodgers	
		Dr R Salmon	
		Dr B Vidoni	

Chairman's Announcements

Subject:	Families and Children's Transformation (FACT) Programme Earliest Support workstream update
Web contact:	FACT@wiltshire.gov.uk

The purpose of this announcement is to notify members of the area board about the work of the FACT programme, raise awareness of the Early Support initiatives stemming from this work and to encourage engagement at a local level.

The Families and Children's Transformation Programme is a joint programme with the local authority, clinical commissioning group and police; the services they commission, voluntary sector agencies, families, children and carers. The outcomes of the 6 workstreams are:

- Community Safety for Young People
- A Good Education for All
- Best Start in Life
- Integrated Multi Professional Early Support
- Whole Life Pathway
- Core Skills and Single Approach

Over 27 individual projects sit within these workstreams to promote social mobility, build resilience and deliver more efficient and impactful services. All of these workstreams compliment the council's wider business plan objectives.

As part of the work ongoing within the ***Integrated Multi Professional Early Support*** workstream, a project entitled Integrated Earliest Support in Communities (IESiC) began looking at ways in which the multiple contacts the police, health and social care were receiving and having to react to could be reduced. It was acknowledged that when families have limited knowledge of or access to the earliest forms of support in their communities their problems and concerns can easily escalate subsequently requiring frequent and costly intervention from statutory services.

The IESiC work is aimed at supporting all members of the community, children, families and individuals, making it easier for them to find the right help at the right time for them.

The goal is for the whole community and all local people to support their community members knowing where help is available, that way they can stop any vulnerability escalating as families are supported within their community with the support that's already in place or that we may identify is needed.

Chairman's Announcements

Integrated Earliest Support for Communities (IESiC)

There are 3 main principles which have been co-produced, with Calne as the initial innovation site. Sign up to the principles has been received from the Calne community group, the Strategic Group and the FACT Operational and Executive Boards. A briefing has also been given to the Children and Young Peoples Safeguarding Panel chaired by the Lead Member for Children and Education, Pauline Church.

1. The requirement for a Digital information/support platform for local information searchable by location and type to provide a consistent, central point of information accessed by professionals and families alike. This will be for all age groups children and adults, and be the platform used within the council and partnership as a whole (links to existing websites to be included).
2. The requirement for a local Community Connector/Navigator
 - Provide information to families
 - Support and outreach to families
 - Support for agencies
 - Keep local information on platform up to date and relevant
 - Develops community resources within locality

This principle will build on and learn from the established roles such as Local Area Coordinators and Social Prescribers.

3. The requirement for Community Development and Joint Partnership Commissioning

The is to ensure joined up commissioning between partners and the voluntary section in order that community areas receive the support they require and that commissioning strategies are joined up and well coordinated.

Although we are looking at Calne as a pilot area initially the intention is to roll the work out across all community areas in Wiltshire.

If anyone has an interest in supporting the mapping of community clubs, groups and services for their local area or collating who is already undertaking community connecting both formally and informally then please get in touch by contacting FACT@wiltshire.gov.uk.

More information on the Families and Children's Transformation programme can be found on our website <http://www.wiltshire.gov.uk/children-young-people-fact>.

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Melksham Rugby Club, Oakfields, Eastern Way, Melksham SN12 7GU
Date: 6 January 2020
Start Time: 7.00 pm
Finish Time: 9.10 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail)
kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jonathon Seed (Chairman), Cllr Phil Alford, Cllr Pat Aves, Cllr Nick Holder,
Cllr Jon Hubbard and Cllr Hayley Illman

Town and Parish Councils

Melksham Town Council – Sue Brown & Tony Watts

Melksham Without Parish Council – Theresa Strange, Paul Carter, Richard Wood and
John Glover

Seend Parish Council – Sue Bond

Partners

Wiltshire Police – Inspector Andy Fee

Total in attendance: 43

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
89	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everybody to Melksham Rugby Club for the first meeting of the year for the Melksham Area Board.</p> <p>The Chairman was heartened by such a good attendance on a January evening.</p> <p>The Chairman thanked Melksham Rugby Club for hosting the meeting.</p> <p>The following Chairman's Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Melksham Community Campus – update • We're targetting Fly-tippers • Wiltshire Family and Community Learning • Flood Resilience in Your Local Area • Wiltshire Green Pledge • British Telecom Proposed Payphones Removal Consultation • MOTIV 8 Children and Young People Service
90	<p><u>Apologies for Absence</u></p> <p>There were none.</p>
91	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meetings held on Wednesday 22 October 2019 and Wednesday 13 November 2019 were confirmed as the correct records.
92	<p><u>Declarations of Interest</u></p> <p>Youth grant funding application for Youth Intervention Project – Cllr Nick Holder – Governor at Melksham Oak School - would not vote on the application.</p>
93	<p><u>Police Update</u></p> <p>Inspector Andy Fee introduced the written report which was noted.</p>

Melksham Neighbourhood Plans

Seend Parish Council

- That Seend Parish Council is launching its Parish Neighbourhood Plan Draft NDP on Saturday 15th February for its Regulation 14 Consultation.

Melksham Without Parish Council

- New consultants appointed in 2019.
- Formal examination and referendum expected 2020.
- Plan period to 2026, but review in line with Local Plan Review.
- That the Vision of the Neighbourhood Plan was to make the Town of Melksham and the Parish of Melksham Without great places to live, to work, to play and to visit: attractive, healthy, convenient and environmentally sustainable, with access to employment, education, shops and services via walking, cycling and public transport.

The Plan hopes to reach its formal examination and referendum in 2020 and covers issues such as:

- Melksham By-pass
- The Melksham Canal Link
- Town Centre Regeneration/Masterplan
- Better insulation standards for new housing
- Management of the Heritage of the Conservation Area
- Sustainable Travel Planning e.g. sustainable travel to school
- Increasing capacity at local schools, apprenticeships and training
- Meeting Local Health Needs
- Safety on Rural Roads
- Creation of locally distinctive 'gateways' into Melksham
- A project to create, preserve and maintain local woodland, trees and hedgerows (and their habitats for insects, birds etc.)

The Chairman thanked Seend and Melksham Without Parishes for their updates.

Changes to Kerbside Collections

Tracy Carter - Interim Head of Waste Management and Carbon Reduction, Wiltshire Council gave a short presentation that outlined Wiltshire Council's proposed changes to waste collection.

Points made included:

- That Wiltshire Council would be changing the way it collected materials for recycling in 2020.
- As part of these changes some recycling collection days would change.
- Residents would receive further information through the post, including details of new collection days, in advance of changes being made.
- Residents would be able to view their new collection days and print a collection calendar from the council's website once these days had been confirmed.
- The changes would make it even easier for residents to use the kerbside recycling collection service and would reduce the number of vehicles the council used.
- Fewer vehicles would mean a reduction in Wiltshire Council's impact on the environment.
- A new materials recovery facility was being built which will sort the recycling, reducing the requirement for residents to separate their recyclable materials at home.
- Starting shortly, paper, food and drink cans, aerosols and foil will also be collected in the blue lidded bin which currently takes plastic bottles, pots, tubs and trays, cardboard boxes and food and drink cartons. A new fleet of vehicles will be used to empty the blue lidded bin and the black box together, which means fewer vehicles and so a reduction in the impact on the environment. All collections will remain fortnightly.

Further information can be found at:

wiltshire.gov.uk/rubbish-and-recycling-collection-changes

Or email:

wasteandrecycling@wiltshire.gov.uk

The Chairman thanked Tracy Carter for her presentation.

Climate Change: Your local Priorities

Tracy Carter - Interim Head of Waste Management and Carbon Reduction, Wiltshire Council gave a short presentation that outlined Wiltshire Council's climate emergency response.

Points made included:

Climate Emergency

That in February 2019 Wiltshire Council resolved to:

- Acknowledge that there is a climate emergency
- Seek to make the county of Wiltshire carbon neutral by 2030
- Establish carbon baseline and renewables baseline
- That Wiltshire Council's Cabinet was committed to make Wiltshire Council carbon neutral by 2030

That Wiltshire Council had:

- Invested in energy efficiency and energy generation on the council's estate of £5.2m
- Investment of £3.5m for canopy based solar panels
- Investment of £12m to convert street lights to LED lighting
- Reduction in waste to landfill from 56% in 2008-09 to 16% in 2018-19
- Reduced greenhouse gas emissions from council's estate and operations from 26k tCO₂e in 2014-15 to 16k tCO₂e in 2018-19

Carbon neutrality is now the goal within a suite of related strategy documents - the Carbon Reduction Strategy; Local Plan Review; Local Transport Plan Review; Air Quality Strategy; and the Swindon and Wiltshire Local Enterprise Partnership's Local Industrial Strategy and Local Energy Strategy.

Friends of the Earth found Wiltshire Council to be the best performing local authority in England and Wales.

The Council is encouraging residents to make a "Green Pledge" by way of a simple everyday actions, sign up here <http://www.wiltshire.gov.uk/green-economy-climate-emergency>

	<ul style="list-style-type: none"> • Leave the car at home and walk more • Take shorter showers and turn off taps when brushing teeth • Try and use as little single-use plastic as possible • Use a reusable cup • Use bags for life • Recycle as much as you can • Turn off lights when not using them • Install a smart meter to help you manage energy use <p>For more information visit: http://www.wiltshire.gov.uk/green-economy-climate-emergency</p> <p>The Chairman thanked Tracy Carter for her presentation.</p>
97	<p><u>A Public Open Spaces Network</u></p> <p>Councillor Phil Alford presented a proposal to establish a capital fund to promote the maintenance of a network of public open spaces. Community groups can bid for money to pay for plants and equipment and use it to enhance their community public open space.</p> <p>There are already numerous groups about doing this sort of recreational work, so this project will aim to connect groups, to boost membership, to share skills, experience and materials. For instance it might be cheaper to hire a chipper to grind up logs, tree trunks, discarded Christmas trees etc. and to share the machine with other groups or parish councils.</p> <p>Cllr Initiative Funding Application</p> <p>Decision Cllr Alford awarded £10,000 towards maintenance of a network of public open spaces</p> <p>The Chairman thanked Cllr Alford for his presentation.</p>
98	<p><u>Area Board sub groups</u></p> <p>Melksham Health and Wellbeing Group, 3 December – Cllr Pat Aves</p>

Health & Wellbeing Funding

Decision

Independent Living Centre requesting £1,000 towards providing a benefits advice service for older and disabled people – deferred until the next meeting for further information.

Decision

Melksham Community Meals awarded £1,000 held as second-part-payment towards set-up costs

Decision

Melksham Mens Shed awarded £300 for health and safety training for 5 of its members

Melksham Community Area Transport Group, 16 December –
Cllr Jon Hubbard

The following CATG actions and funding was noted by the Area Board members:

To agree a policy for funding contributions towards minor works

Melksham CATG Policy for funding minor works.

That there was an administration cost to Wiltshire Council of around £50 per each invoice generated (inclusive of officer time). For minor works (mostly signing / road marking jobs) the cost of collecting small Parish contributions was difficult to justify. The CATG therefore proposed that work to the value of £500 be funded entirely by the CATG.

To close issues 4960, 6988, 7049, 9-19-4, 9-19-15

To add the following issues to the priority schemes list:

- **Melksham, Snarlton Lane - request for safety features at crossing point and a £200 budget**
- **Beanacre, Westlands Lane rail bridge – warning signs of road narrowing for westbound vehicles and a £500 budget**
- **Melksham Old Broughton Road – dropped kerbs at junction with The City and a £1,000 budget**

The Chairman Thanked Cllr Aves and Cllr Hubbard for their updates.

99	<p><u>Written Partner Updates</u></p> <p>Written updates contained in the agenda pack were received from the following partners:</p> <ul style="list-style-type: none"> • NHS Wiltshire/Clinical Commissioning Group • Healthwatch Wiltshire <p>The Chairman thanked all partners for their updates.</p>
100	<p><u>Grant Funding</u></p> <p>The Area Board members were asked to consider three applications to the Community Area Grants scheme.</p> <p>Decision St Mary’s Church Broughton Gifford awarded £5,000 towards installation of a disabled accessible toilet</p> <p>Decision Great Hinton Memorial Hall awarded £650 towards replacement LED lighting</p> <p>Decision Conigre Mead Nature Reserve volunteers awarded £810 to fund two new benches</p> <p>The Area Board members were asked to consider one application to the Health & Wellbeing Grants scheme.</p> <p>West Wiltshire Multi-Faith Forum awarded £996 towards empowering women through education and community engagement</p>
101	<p><u>Youth Grant Funding</u></p> <p>Dan Whitson-Jones and Sasha Hart of Community Family Care presented a progress report on the Youth Intervention Project which is being delivered at Melksham Oak School. 15 young people are receiving support for behavioural issues including: anger management and support to manage emotions; anxiety; refusal to attend school; parental separation; and risky behaviour in the community. Through counselling, all young people have reported improved emotional wellbeing, improved behaviour at home and within the community and</p>

a reduction in risky behaviour in the community.

The school have reported very positively on the outcomes: “He has showed significant improvements in many aspects of school life. I believe that the work that you have been doing with J has had some significant impact. I know we can never state we make ‘direct’ improvements with the young people but I do believe that your work has been a very positive element with him.” “Sometimes we struggle to get students to engage with support. Often the support that we offer in school has a slight stigma attached to it, and our students don’t want to engage. They need something that is slightly “removed” from school. They need to feel confident in knowing that who they are talking to is not a member of staff at this school, and so not feel judged by their past behaviour/difficulties. I think this service perfectly provides that opportunity for some of our students. So far, the students that I have referred to both Cally and Alan have always been averse to any support offered by the school, but have engaged well with this service and we have seen some great progress.”

Funding for the youth intervention service is due to come to an end at the end of February 2020 and £9,594 was requested from the local youth budget to continue the service for a second year. Members were supportive of the intervention project and felt that strong outcomes and value for money had been achieved to date. However they felt that, as Melksham Oak was the focus and main beneficiary of the project, then the school should be asked to contribute towards costs. It was agreed to grant up to £ 5,000 from the Area Board towards Year 2 which would guarantee continuation of the service to July 2020 as a minimum, but to seek match funding from the school or from other sources to continue the service for up to another 2 years thereafter. A meeting with the school to discuss this opportunity will be arranged, possibly through the auspices of Councillor Nick Holder who is a school governor there.

Decision

That the Melksham Area Board agreed to award £5,000 to the Youth Intervention Project in order for the project to continue running until the end of the school year.

It was agreed that should the Melksham Oak School agree to match fund the project then the Melksham Area Board would match fund the project for a further 2 years.

102	<p><u>Public questions</u></p> <p>A question was raised re the threatened closure of the St Damian's GP Surgery.</p> <p>It was agreed that the Melksham Area Board would lobby the Wiltshire Clinical Commissioning Group that it had concerns on the potential closure of another GP surgery with so many new housing developments being built in Melksham.</p>
103	<p><u>Close</u></p>

Wiltshire Council LED Street Lighting Project



November 2019

Wiltshire Council LED Street Lighting Project

There are almost 45,000 street lights on Wiltshire Council's highway network. Energy costs have risen sharply in recent years, and are likely to continue to rise in the longer term. The annual cost for street lighting energy is currently over £1,900,000, and with current budget restrictions these costs are becoming increasingly unaffordable.

Light Emitting Diode (LED) lighting is energy efficient and has reduced in price considerably in recent years. At present, only 3% of the Council's street lighting is LED lighting, with the majority being the older low pressure sodium (SOX) or high pressure sodium (SON) units. The SOX units are becoming obsolete and going out of production, and are becoming increasingly difficult to obtain. Keeping the older units operating is no longer possible in the longer term.

LED lights use considerably less energy than the older SOX and SON units. A major advantage is that LED lights provide the opportunity to dim the lighting during off-peak periods to further reduce energy consumption. LED lighting dimmed between 8.00pm and 6.00am, with additional dimming after 11.00pm, would typically reduce energy consumption by 69% compared to the current SOX units.



The heritage style and other special units will be converted separately at the end of the programme. Their external appearance will remain unchanged.



It is proposed to convert most of the Council's street lighting to LED units over the next two years. The cost of the project is £12,295,000 and it is expected to have a pay back in 11.88 years, but this could be substantially sooner depending on future energy costs.

Proposed Scheme

The conversion to LED lighting starts in October 2019. The lights will generally be converted based on the current programme of cyclic routine maintenance and testing of the street lighting, which is based on geographic areas. The indicative programme is set out below.

Area	Indicative Programme
Chippenham	October – December 2019
Amesbury	January 2020
Salisbury/Wilton	February – April 2020
Westbury	May 2020
Melksham	June – July 2020
Devizes	August – October 2020
Calne	November – December 2020
Trowbridge	January – February 2021
Warminster	March 2021
Downton	April 2021
Mere	May 2021
Marlborough	June 2021
Royal Wootton Bassett	July 2021
Malmesbury	August 2021
Corsham	September 2021
Bradford on Avon	October 2021

The programme will be reviewed as the project progresses and may be revised as resources become available.

Frequently Asked Questions

1. What are the benefits of LED lighting?

The advantages of LED lighting include:

- LEDs are much more efficient and use much less electricity than other lamps or bulbs for similar output, reducing energy costs.
- Have extremely long lives compared to traditional lights.
- Produce very little heat.
- Produce much fewer carbon emissions through energy generation.
- Contain no mercury.
- Can operate effectively in both cold and hot environments.
- Produce a white light to enable the human eye to see natural colours at night.
- Are much more directional than other lights, reducing 'sky glow' and glare.
- LEDs are instantaneous and function at full output when switched on. No warm-up times as with most street lighting.
- They can be dimmed at off peak times.
- They provide improved uniformity of light.
- Variation in colour temperatures are available for specific applications.

2. Does the Council have to provide street lighting?

There is no duty on the Council to provide street lighting, but the safety and other benefits for the local communities are appreciated, and Council's have traditionally provided street lighting.

3. Why not turn off the street lights instead?

Street lighting has benefits in terms of road safety and public safety. It supports the night time economy and helps reduce the fear of crime.

4. Why make such a massive investment in street lighting?

Energy costs have been rising enormously in recent years and, with the other services the Council has to provide, the cost of energy for the street lighting is becoming increasingly unaffordable. The savings in energy costs will help pay for the new lighting, and the project will significantly reduce the Council's carbon footprint.

5. Why change the existing lights?

There are massive energy savings possible with the modern units. Older low pressure sodium lights will no longer be in production from 2020, and it will be necessary to replace them eventually.

6. How much energy will the project save?

The project is expected to reduce the annual energy consumption of the Council's street lighting from 12,977,500 KWh to 5,262,291 KWh. The reduction in energy for each light will vary according to the unit, but is likely to be as much as 69% in some cases.

7. Will it reduce the Council's carbon footprint?

There will be a significant reduction. It will reduce street lighting CO2 by 1,770tCO2 (from 4,950tCO2 to 3,180tCO2.)

8. Will the new lights give the same light as the existing units?

They will provide similar lighting levels, but the older sodium lights have a greater upward light proportion and much more light spread. This can cause pollution of the night sky but may have benefits in illuminating adjacent properties. It is not always possible to do an exact like for like replacement given the different types of lighting, and the intention is to provide something appropriate for the location.

9. What LED lighting units will be used?

It is proposed to use LED units with what is known as a colour temperature of between 2700k and 3000k for most of the lights, which are often referred to as warm. Some other LED lights have a higher colour temperature of 4000k which some campaigners have had concerns about. The units to be used for this project will be Axia 3 lights manufactured by Urbis Schreder.

10. Will the new lighting conform to modern design standards?

The existing street lighting has been installed over the years to varying design standards. The intention is to provide an appropriate level of lighting with the new units, but the use of the existing columns will mean that some deviation from current design standards will be inevitable.

11. Will the lighting be turned off for part of the night?

Some street lights in towns and villages are currently turned off for part of the night. The new lighting is much more energy efficient, and it is not currently intended to turn them off at night, but they will be dimmed to lower levels. Where requested consideration will be given to continuing the part night operation of particular units if it has local support.

12. Will all the lighting be dimmed?

It is proposed to dim most of the lighting between 8.00pm and 6.00am, with additional dimming after 11.00pm. Lights at zebra crossings, areas with greater highway safety requirements, and areas with significant night time activity would generally not be dimmed.

13. Will the new LED lights still light up my driveway and doorway?

Street lighting is intended to light the adopted road and pavement. The lighting of private property is the responsibility of the homeowner or tenant.

14. My street seems a lot brighter since the new lights have been fitted. Why is this?

Many Wiltshire Council streets will have been illuminated to differing standards throughout the years. With the introduction of LED lighting a review of the lighting requirements based on location, usage and other factors will be applied. This may result in an increase in light output and light level on the street, but at a level which is appropriate and compliant with standards.

Where there is an increase in light levels in some streets, the LED equipment will still provide energy savings in comparison to the old lights, which were very energy inefficient

15. My street seems darker since the new lights have been fitted. Why is this?

Many Wiltshire Council streets will have been illuminated to differing standards throughout the years. With the introduction of LED lighting a review of the lighting requirements based on location, usage and other factors will be applied. This may result in a reduced light output but one which is appropriate and compliant with standards.

16. Will the lighting columns be replaced at the same time as the lanterns?

Most columns will not be replaced. However, those that are in poor condition or damaged will be replaced as necessary.

17. Will the lighting have motion sensing?

No. It is important to avoid sudden variations of lighting levels for drivers as it takes time for the eyes to adjust and it could be dangerous.

18. Could solar powered lighting be used instead?

At present solar powered units on the columns are generally not suitable, but the situation may change as technology develops.

19. Will there be a reduction in Council tax?

No. The scheme will save money in the longer term and will help reduce the potential scale of future increases and avoid having to turn lights off.

20. What are other Council's doing?

Many other authorities have already converted their lighting to LED units in order to save money, and others are likely to do likewise in the near future.

21. Why haven't the Council written to every resident?

It would cost a significant amount of money to write to every individual household in the county, and as street lighting is not being removed or turned off it was not considered necessary.

22. Can changes be made to the new light once installed?

The Council will be extending the existing central control and management system so that most of the county's street lights can be controlled remotely. This will allow some alterations to the lighting to be made in response to changing circumstances.

23. Will all lighting units be changed?

The intention is to change nearly all the Council's street lights. Some of the heritage style or special units may be changed towards the end of the programme.

24. How long will it take to change each lantern?

In most cases it will be just the lantern which will be upgraded, and usually this will take around 15 minutes. Where other ancillary works or the street lighting columns as well as the lantern need to be replaced, this will take longer. Some electrical connections may have to be undertaken by the electricity company and it will be necessary for them to complete the works.

25. What about Conservation Areas?

In conservation areas the new lights will be coloured black as are many of the existing columns. The lights will have a 'warmer' appearing light. Lighting columns are not being replaced as part of this project unless they are unsafe. Should town councils or others wish to contribute to the cost it may be possible to replace existing columns with heritage style units or other enhancements.

26. What about Areas of Outstanding Natural Beauty?

In Areas of Outstanding Natural Beauty (AONBs) the lighting will have the 2,700k warmer appearing light. Most units will be installed at 0° inclination to reduce light spill, with lighting levels dimmed later in the evening. The new lighting will reduce light spill and contribute to improving the dark skies.

27. Will my street be dark during the changeover?

In most cases the conversion will be a quick operation done during the day. However, where columns have to be replaced some lights may be out of operation for a short period. Care will be taken to avoid creating large dark areas during implementation.

28. Will I be able to access my property while the work is done?

Every effort will be made to ensure that roads remain open whilst we work. However, there may be very short periods when we need to control traffic to protect the safety of both the public and our workforce. If you need to access your property at any time during

the works, please inform the on-site team at the earliest opportunity and suitable arrangements will be made. Pedestrian access will be maintained at all times.

29. What about lights affected by trees?

Where trees are blocking existing lighting, the trees will be pruned if appropriate. If they are in private ownership the tree owners will be approached regarding the works required. The work on the trees will be carried out by experienced operatives in accordance with environmental restrictions, taking into account the health of the tree, nesting birds, and any other restrictions. In some cases, relocation of the lights may be considered.

30. What happens to the old lights?

In the short term some of the lanterns may be used as temporary replacements for other lights, but in the longer term they will all be recycled via approved methods in accordance with regulations.

31. How long will the new lights last?

It is anticipated that the new units will last 20 to 25 years. The older lamps currently in use usually have to be changed every 3 to 6 years.

32. What consultation has taken place?

As lighting is not being removed or turned off it was not considered necessary to hold public consultation regarding these proposals.

33. When will the changes take place?

It proposed to start changing the units in October 2019, with the programme expected to take about two years.

34. Will the changeover be noisy?

No. Generally it will be fairly quick to make the changes, with most of the work done during the day. If columns have to be replaced for safety reasons this takes longer and will require excavation to remove the old column, erect the new one, and transfer the electrical connection.

35. Will the new lights make the roads safer?

As LEDs produce a natural white light, this enables the human eye to see in colour and with improved peripheral vision. This should make your road look safer and help reduce crime and the fear of crime.

36. Will the new lights be as bright?

LED lights are slightly brighter at source than traditional light sources, but the ability to direct light will minimise glare. The directional qualities of the lanterns also reduces light

spill into and onto properties in the majority of situations as well as significantly reducing sky glow.

37. Are there health implications with LED lighting?

There is no evidence this type of lighting is any more harmful than other forms of lighting in normal circumstances.

38. Will the lighting affect wildlife and the environment?

The introduction of the new lighting will provide the opportunity dim and reduce lighting levels at sensitive locations. The scheme has the potential to have environmental benefits compared to most existing lighting types due to significant reduction in the emittance of UV light.

39. Do LED lights contain hazardous chemicals?

No. The street lighting LEDs contain no hazardous chemicals, unlike most of the older lamp types.

40. Is it true LED lights produce blue light that can disrupt sleep?

LEDs can produce more blue light than traditional discharge street lighting, but it is a tiny fraction of the content in natural daylight, and does not have any detrimental effect on people. Research indicates that light exposure needs to be very high in order to disrupt sleep patterns. Typical street lighting levels are less than light levels normally found in the home. The use of handheld phones, tablets and computers is likely to have a greater impact.

41. Are LED lights dangerous to the eyes?

Studies examining the effect of LEDs and other sources on the retina have concluded that they do not present any risk to the retina for short exposure times. However, it is best to avoid looking directly at any light source, natural (including the sun), or artificial, for any length of time. The luminaires used have been specified to be no worse than Risk Group 1, which means no specific precautions need to be taken.

42. Why are the new lights not orange or yellow like the old ones?

Some of the existing street lights use sodium which produces a light that appears orange in colour. LED lights produce a white light which makes it easier to recognise colours, improving visibility for road users and pedestrians. Unfortunately the low pressure sodium lights were not energy efficient and consequently are going out of production. With the ending of the manufacture of the older lights it will not be possible to make like for like replacements with regard to colour of the light.

43. Will I be disturbed by light shining through my windows?

Older street lighting tends to spread light in all directions, including upwards. LED street lighting is less wasteful and directs the distribution of light down towards the road and

pavement. This helps in reducing any light intrusion into homes and gardens. Where appropriate additional dimming or shielding could be applied to further minimise concerns.

44. Do the new lights contain 5G communications?

No. The lights are controlled by a Central Management System and communicate to a base station via the Ultra Narrow Band (UNB) low bandwidth and low power wireless / radio communications on the open network frequency. The base stations communicate data to the central server via the usual mobile phone networks with 2G, 3G or 4G depending on what network is available. The same communications system has been operating in the towns in Wiltshire since 2014, and is now being extended to the rural areas.

45. Why are LED's considered to be environmentally friendly?

They are designed to have a long life span of around 20 to 25 years of near maintenance-free service. Unlike with conventional street lighting units, there is not the need for frequent lamp changes, which means there is reduced waste and unit attendance. This means:

- reduced annual energy consumption required to keep street lights illuminated;
- reduced disposal of old lamps containing harmful mercury or other materials;
- reduced fuel used and the accompanying pollution to service lights;
- reduced potential for disruption on the highway network through lane closures or road works to maintain the lights;
- less natural resources and energy used to produce replacement lamps for maintenance;
- less fuel used to transport the lamps from the factory (most likely overseas), to the distributor, to the contractor, to the job site.

For further information contact email:

streetlighting@wiltshire.gov.uk

Or write to:

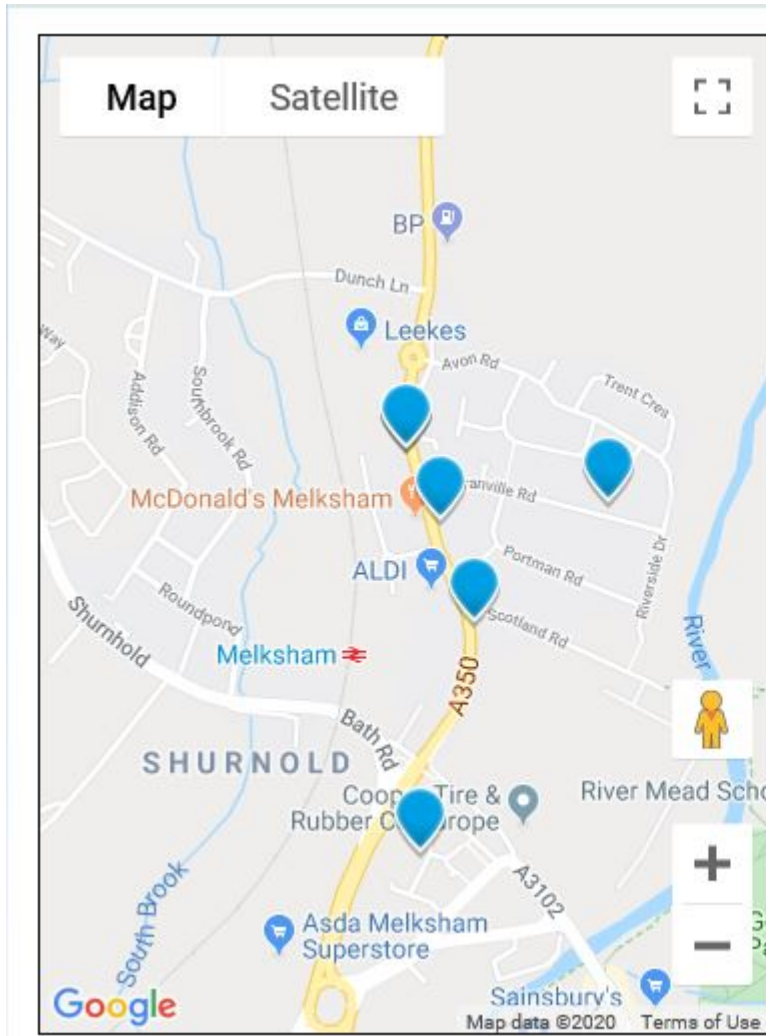
Highways Asset Management
Wiltshire Council
County Hall
Trowbridge
Wiltshire BA14 8JN

Issues regarding street lighting can be reported through the My Wiltshire app or on-line at:

<http://www.wiltshire.gov.uk/mywiltshire-online-reporting>



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Non-automatic data

This section allows you to explore the non-automatic data tubes across Wiltshire.

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Mrs Tracey Cox
Chief Executive
Wiltshire Clinical Commissioning Group
Pans Lane
Devizes
Wiltshire SN10 5EQ

13th January 2020

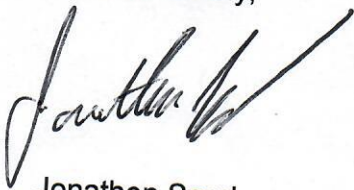
Dear Mrs Cox

The Melksham Area Board at its meeting on 6 January resolved to make representations of its concerns over the request by the Bradford on Avon and Melksham Health Partnership to close the St Damian's Surgery in Melksham.

Councillors are concerned that, although there are two other surgeries in Melksham, the closure of St Damian's may lead to a net reduction in local primary care services and the number of GPs and nurse practitioners in the Melksham area. The population is forecast to grow year on year and so new investment, not less, is required in NHS services to keep pace.

As the Chairman of the Area Board, I would like to receive assurance from you that these matters are receiving your closest scrutiny and that no decision to allow closure will be taken without alternative resources being allocated elsewhere in the town through the Giffords and Spa surgeries?

Yours sincerely,



Jonathon Seed
Wiltshire Councillor
Chairman Melksham Area Board

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Wiltshire Council



NEWS RELEASE

12 February 2020

For immediate release

£150m to be invested in two major road improvement schemes in Wiltshire

The government has announced its support to fund two major road improvement schemes in Wiltshire, the A350 Melksham bypass and A338 at Salisbury.

Wiltshire Council will now develop outline business cases for the two schemes to enable them to progress to the next stage of development under the government's Major Road Network (MRN) and Large Local Majors (LLM) programme.

Cllr Bridget Wayman, Cabinet Member for Highways, said: "This is fantastic news for Wiltshire, and we're delighted that these two schemes have been given the green light to go ahead.

"This funding prioritises the busiest and most economically important roads in the Western Gateway, and will improve connections in the south west, reducing journey times and improving the roads for the people of Wiltshire and visitors to our county.

"We also have £40m worth of other bids in the pipeline that we hope will be included in the next phase of funding announcements, including dualling the A350 at Chippenham to Lackham, and major improvements at Junction 17 of the M4.

"In Westbury, we're intending to bid for funds to improve the A350, but this scheme will fall into a further round of government funding, which won't begin until 2025."

The Melksham scheme, which is estimated to cost around £135m, will bypass the town centre and in turn resolve a critical pinch-point on the A350, improving north to south connectivity throughout the Western Gateway in the south west. It is a part of a package of road improvement measures that will improve the northern section of this north-south route.

As well as reducing journey times and delays, the scheme will provide significantly enhanced walking and cycling between Melksham town centre and the railway station and other parts of the town.

On the A338 in Salisbury, the estimated £17m of improvements will reduce congestion and improve safety by an extensive remodelling of the Harnham and Exeter Street roundabouts, along with optimising the signals at Park Wall junction on the A36.

Both schemes are important to support planned and future growth. Outline business cases for these schemes will now be developed to move the projects forward.

-ends-

Notes to editors:

For more information please contact the Wiltshire Council communications team on communications@wiltshire.gov.uk

For political comment:

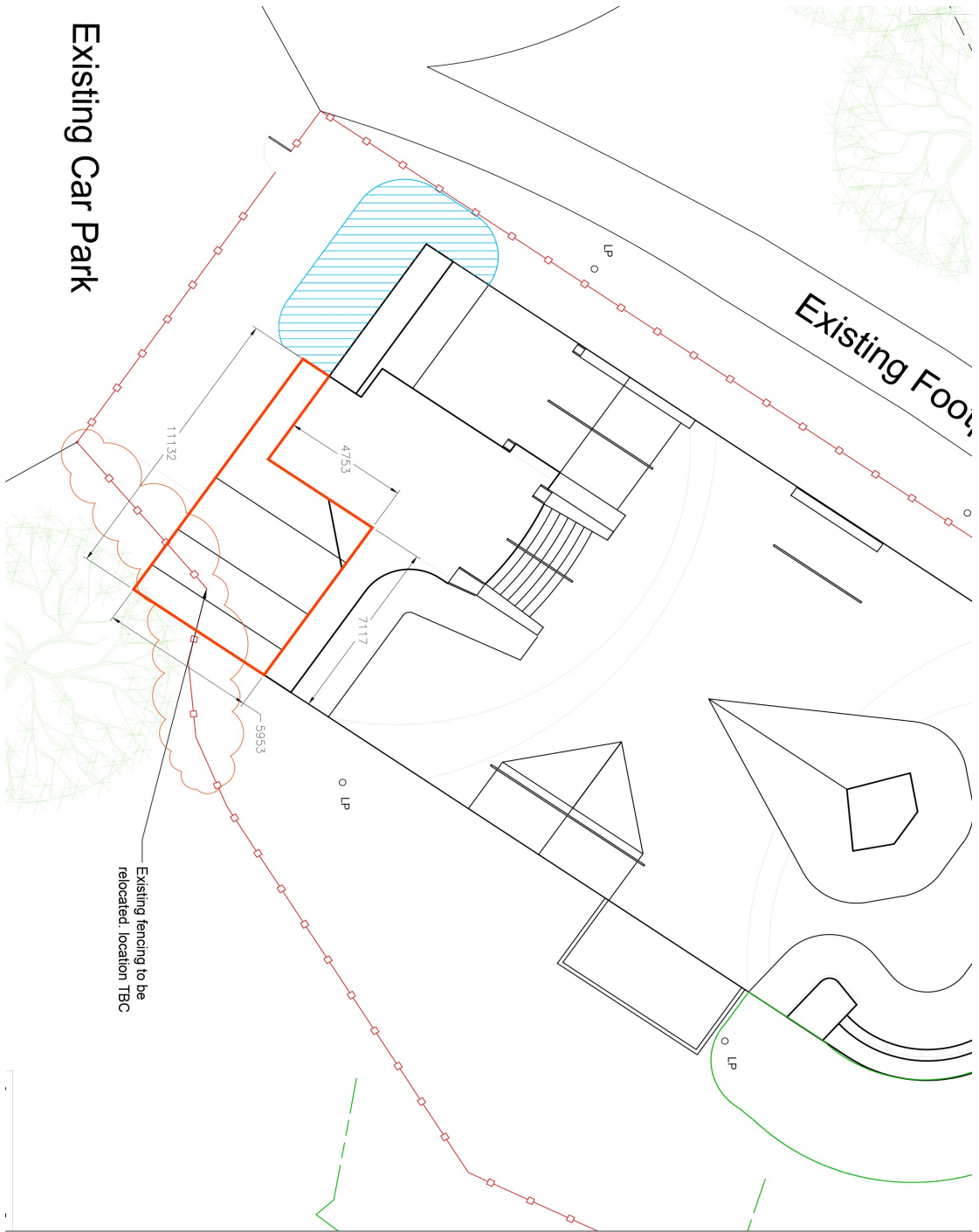
Conservatives: Bridget Wayman bridget.wayman@wiltshire.gov.uk

Liberal Democrats: Ian Thorn ian.thorn@wiltshire.gov.uk

Labour: Ricky Rogers ricky.rogers@wiltshire.gov.uk

Independent: Ernie Clark ernie.clark@wiltshire.gov.uk





- LEGEND**
- Top of Bank
 - - - New concrete path/step extension
 - LP Existing Lamppost
 - ▨ Rubber matting
- Notes**
1. All dimensions are in millimeters unless otherwise stated.

Rev	1/029	DA
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Project
Melksham Skatepark

Site Address
 King George V Park
 58112 5LL

Client
 Wiltshire Council



Canvas Sports Limited 444 00111 2314
 Canvas Sports
 Bristol BS21 7NG www.canvasports.co.uk
 Canvas Sports Limited Registered No. 81723
 Members of Canvas Sports

Title
Halilipe Extension Plan

Scale	Size
As Shown	A2
Date	DKD
19/06/19	DW

Status
 PRELIMINARY

Existing Car Park

Existing Footpath

Agenda Item 8

Good afternoon Peter.

1) On the Area Boards grant applications online site, there is a limit of 3 Area Boards that applications can be submitted.

Ideally I would have submitted grant applications to all of the Area Boards where we had people attended from, but I therefore picked those Area Boards in Wiltshire where we had the highest proportion of appointments from as follows:

32.5% Trowbridge
15.2% Melksham
15.2% Westbury
62.8% Total

So nearly 2/3 of the people that come to the ILC for the benefits advice service comes from either Trowbridge, Melksham or Westbury Area Boards.

2) We book appointments from anyone in the Wiltshire area that is looking for a service, but I can commit that that we will look to advertise the service in proportion to the funding provided. So, if one Area Board provided 3x the funding of another, then the amount spent on advertising in local newspapers or other social media, would be in direct proportion to that funding.

As this plan is to extend existing capacity, I would expect that the spend on advertising would stimulate more demand specifically in those areas where the Area Board funding was coming from.

The Westbury Area Board has confirmed a contribution of £ 3,000 and the Trowbridge Area Board has yet to consider the matter.

Regards.

Kevin

On Mon, 20 Jan 2020 at 11:39, Dunford, Peter <Peter.Dunford@wiltshire.gov.uk> wrote:

Kevin,

The councillors would like you to comment on their concerns:

- that Melksham, Westbury and Trowbridge are arbitrarily being targetted to fund what is a countywide service
- how dedicated hours promised from a financial contribution by Melksham could be guaranteed in the light of areas such as Westbury funding at a higher rate?

I look forward to hearing from you.

Regards,

Peter

Report to	Melksham Area Board
Date of Meeting	04/03/2020
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Melksham Without Parish Council Project Title: Shurnhold Fields Car Park View full application	£5000.00
Applicant: Poulshot Cricket Club Project Title: Poulshot Cricket Club New Mower View full application	£2000.00
Applicant: TransWilts CIC Project Title: Melksham Station Community Hub Car Park and Cafe View full application	£5000.00
Applicant: Wiltshire Youth Canoe Club Project Title: Melksham Adventure Centre Floor Renewal View full application	£2485.00
Applicant: Strange Old Things - The Mobile Museum Project Title: A Short History of Change View full application	£700.84
Applicant: Bulkington Parish Council Project Title: Bulkington Parish Council Storage Facility View full application	£1617.50
Applicant: Community Emergency Group Project Title: Community Emergency Group Shaw Whitley a generator	£745.00

View full application	
Applicant: Carer Support Wiltshire Project Title: Creative Writing Workshops for Carers View full application	£965.00
Applicant: Chippenham and District Sunday Football League Project Title: CDSFL Development Plan Grassroots football for young people View full application	£1960.00
Applicant: Seend United Football Club Project Title: Seend Lye Field Floodlights View full application	£677.50
Applicant: Primrose Nature Area Project Title: Primrose Nature Area Accessible to all Pathways View full application	£5000.00
Applicant: Melksham Town Council Project Title: GAZEBOS TO AUGMENT EXISTING PROVISION FOR TOWN EVENTS View full application	£1598.46

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

This is the final meeting of the current financial year 2019/20.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community-based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3678	Melksham Without Parish Council	Shurnhold Fields Car Park	£5000.00

Project Description:

Shurnhold Fields is a joint project of Melksham Town Council and Melksham Without Parish Council. Developing the public open space that was the former playing fields of George Ward School into a mini country park for all to enjoy. The provision of a fenced car park and bike rack is to ensure that this open space is accessible to all from Melksham Town Melksham Without and the wider Melksham Community Area and not just those within walking distance from the George Ward Gardens estate. It needs to be secure to prevent vehicles and unauthorised encampments accessing the fields.

In the Melksham Community Area profile 2014-2026 that informed the core strategy it states an under supply of amenity green space in both the urban area and rural area page 7 and 8. Page 16 priorities for the area recommends onsite provision for amenity green space should be sought in areas of under provision. The JSA is currently not available online for us to view and acknowledge that it is about to be updated but we feel the improvement of this public open space with its wildflower meadow 200 WW1 commemorative trees and rare orchard trees to be planted contribute to both the Wiltshire Council carbon neutral agenda as well as the general health and wellbeing of the residents of the Melksham community area. Giving them an easily accessible place to be able to walk in the countryside. Without adequate car parking facilities cars will park in Dunch Lane. A 10 space car park is planned and will require land drainage consent but likely to be considered permitted development. The car park construction will be of a grass matting variety to suit the land drainage requirements.

Input from Community Engagement Manager: Capital contributions of £ 6,000 each are promised by both Melksham Without Parish Council and Melksham Town Council. Maintenance expenses come from S106 contributions. Volunteer hours worth £ 1,250 are contributed by the Friends of Shurnhold Fields.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3634	Poulshot Cricket Club	Poulshot Cricket Club New Mower	£2000.00
<p>Project Description: Our current set of gang mowers which were given to the Club at foundation are very old and are no longer fit for purpose and thus need replacing with the most cost-effective solution possible to continue cricket in Poulshot.</p> <p>When we re-founded PCC three years ago we outlined that a successful Cricket Club on Poulshot Green would bring the following a breakdown of barriers related to socio-economic standing age demarcation and provide a communal and aesthetically beautiful space in the heart of our village. I believe that we have achieved and this more. In addition to the above I believe that the Cricket Club provides the following benefits to Poulshot A picturesque space for playing sports on the Green for not only cricket but football croquet and many forms of recreation during fete days. Due to the grass being maintained it is now a regular sight to see children playing football on the Green which was absent to a large extent previously The older and lonelier members of our community regularly watch the matches and take part in the teas etc and mix with people they may not have known or mixed with previously thereby reducing isolation. They will regularly stop for a chat when work is being conducted on the Green As PCC maintains and tenders at least 13 of the central Green at its own cost this provides an on cost reduction to the Parish for the mowing of the remainder of the Green PCC continues to fully support the Raven pub at this difficult time in its history sending c.20 players to the pub for food and refreshments most Wednesdays revenue that is vital to the Pub and its continued existence The Club has embraced and welcomed players of all ages and demographics from within the village and the wider local area and now feeds Potterne Cricket Club with some very talented junior cricketers whose first exposure to the game was on the Green The immeasurable but surely positive effect on local tourism and house prices desirability that a classic English village has when cricket is played on its Green for all to see and stop on a summers evening The rental of the Parish Hall for various functions and 100 support of any activities on the Green.</p> <p>Input from Community Engagement Manager: Matching contributions of £ 3,400 will be provided by the Poulshot Community Fund and cricket club reserves.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
3586	TransWilts CIC	Melksham Station Community Hub Car Park and Cafe	£5000.00
<p>Project Description: The project is to acquire a lease from Wiltshire Council to provide a community asset at Melksham Station at the former Reeds site using car parking income to sustainably fund the lease. Planning permission was granted in July 2019 for a car park and cafe. The lease award has been delayed into 2020 by works to replace a lead water pipe. Design and preliminaries have been completed using previous grant funding. Construction work will now commence and complete in 2020. This grant application will be used for the cafe refurbishment and to match a GWR grant application.</p> <p>A Melksham Gateway Melksham population 23000 is still growing and the railway station is an important gateway to the town. Passenger numbers have grown on the TransWilts line to 250000 passenger journeys with 75000 starting or finishing at Melksham. The current Station is not very attractive to passengers and has no facilities or bus access. The project provides a caf</p>			

and a toilet for a friendly meeting place for travellers and visitors. Access to Employment and Services Major employers such as Herman Miller Knorr-Bremse have relocated to Melksham with significant employment opportunities at Chippenham and Swindon. Planned improvements in service frequency and service extension to Southampton Airport will potentially double current passenger numbers. Non car drivers have access to employment and services by using rail. Climate Emergency The increasing focus on Climate Emergency will accelerate the transfer of more passengers to rail where the CO2 emissions are 25 of car. The enlarged car park will include electric car chargers. Community This project will provide a community hub area together with a caf and more parking spaces. The new piazza outdoor space will accommodate pop-up community business opportunities and make a more attractive view from the station platform. The warehouse on the site is under consideration for conversion as a community training centre. Discussions are ongoing with potential business sponsors as the additional lease cost is too high to be funded by the car park income. However the opportunity is ideal for a suitable community rail project such as providing a path for unemployed or homeless into work. The caf can also provide training opportunities for suitable volunteers.

Input from Community Engagement Manager:

Total project costs are £110,000 towards which match funding contributions have been made by GWR, Melksham Town Council and Melksham Without Parish Council among others.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3674	Wiltshire Youth Canoe Club	Melksham Adventure Centre Floor Renewal	£2485.00

Project Description:

The adventure centre is a home for many activities and clubs the floor is used as a café, gym, meeting place, exercise room, educational training such as first aid courses, training sessions and any other community projects requested. The upstairs floor is degrading it was laid in 1976 and contains one percent asbestos. The floor is uneven has holes in it is a possible health and safety hazard. Without the new floor the community will not be able to use this UNIQUE facility. Our community is suffering from lack of viable exercise space.

The grant will benefit all these current Melksham Users these include: 1.Wiltshire Youth Canoe Club. 2.Twelve primary schools in an area of six miles. 3.The children at these schools are actively encouraged to take up canoeing and this in turn provides the children with an afterschool club and hopefully a lifelong sporting ambition.4.The building is used to host Melksham Oak School canoe club 5.The centre is host to the Saturday parkrun reaching out to 200-500 hundred adults in the area. The park run is extremely well supported. 6.The centre also hosts the Sunday Junior parkrun.The club provides toilets, a free cafe and a base and a storage facility to the parkrun. 7. The ladies fitness group. 8. Youth Action Wiltshire. 9. People attending educational courses at the centre. 10. Party in the Park and food festival users. The users will benefit because they will be able to continue to use the facility without health and safety issues and as our footfall is increasing further members will benefit. The club will seek to increase its footfall once the floor is renewed as currently it inhibits use.

Input from Community Engagement Manager:

The applicant is match funding the project.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3659	Strange Old Things - The Mobile Museum	A Short History of Change	£700.84
<p>Project Description: A project to create a new history exhibition for Melksham and deliver it to local school pupils and the public. The exhibition will be a light-hearted look at money trade and treasure from the stone age to modern times. We'll be holding sessions in Bowerhill school and Melksham library and aim to support at least 300 people at five initial sessions and more in future.</p> <p>We intend to run 6 sessions 3 in local schools and three public events. These will be educational allowing people to handle artefacts and learn about different periods. The public events will take place in school holidays and be free entry providing free activities for low income families. The school sessions will also be free for the school and parents. We hope to directly support 300 local people in these sessions and more going forward as other organisations make use of the collection.</p> <p>Input from Community Engagement Manager: This capital costs relate mostly to the purchase of coin sets. The Community Librarian is supportive of the project.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
3653	Bulkington Parish Council	Bulkington Parish Council Storage Facility	£1617.50
<p>Project Description: Bulkington Parish Council owns equipment e.g. Marquee tables chairs cooking equipment and water boilers which have been stored by a local farmer for many years. He now requires the space and has asked us to find alternative storage. We have decided the best way forward is to own our own storage facility.</p> <p>Beneficiaries will be local residents of Bulkington. The Equipment was purchased by the community so the secure storage unit will protect the integrity of the items therefore preventing further expenditure.</p> <p>Input from Community Engagement Manager: The Parish Council in FY 2021 is focusing its available reserves on the replacement and refurbishment of playground equipment no longer deemed safe by ROSPA.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
3624	Community Emergency Group	Community Emergency Group Shaw Whitley a generator	£745.00
<p>Project Description: In the event of an emergency the Reading Rooms Whitley becomes a muster station and</p>			

control room for the Community emergency group CEG. In the event of a loss of electric power it would be beneficial to have the back up of a dual fuel LPG/petrol 1000w inverter generator. This type of generator provides a pure sine wave which can be used to power mobile phones walkie-talkies and lap tops. In addition, it would be used to power lights and boil a kettle. It could also be used to power our submersible water pumps to help remove water from any flooded properties in the 2 villages.

In an emergency any villagers who have to vacate their property because of flooding can be accommodated in the Reading Rooms we have a limited supply of sleeping bags and camp bed. If we lost electrical power this generator would power our mobile lights walkie-talkies mobile phone and lap tops. the Reading Rooms also serve as a Control Room where our volunteer Flood Wardens we have about 25 volunteers gather and carry out duties in and around the village. We have a detailed emergency plan and volunteers have been trained what to do in an emergency. The CEG was formed as a result of severe flooding in our 2 villages in 2014 when many properties flooded and some had to be evacuated.

Input from Community Engagement Manager:

The applicant does not have any reserve funds as all funds have been in the form of grants for specific items.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3602	Carer Support Wiltshire	Creative Writing Workshops for Carers	£965.00

Project Description:

Carer Support Wiltshire seeks 965 from the Melksham Area Board to launch a five-part series of creative writing workshops for carers. These workshops will run in Melksham on a monthly basis. Each session will last for a minimum of three hours for up to fifteen carers and will be led by a dedicated teacher to cover a range of creative writing topics. Carers who attend will benefit by getting a vital break from their caring role improve valuable communication and writing skills and obtaining skills which make further education and employment opportunities more accessible.

A carer is someone of any age who provides unpaid support to family or friends who could not manage without this help. This could be caring for a relative partner or friend who is ill frail disabled or has mental health or substance misuse problems. New research reveals that 8 out of 10 people caring for loved ones described themselves as lonely or socially isolated due to their caring responsibilities and 40 of carers said they hadn't taken a day off for more than a year. Melksham has a high proportion of carers 11.1 of the total population 3146 in total. Carer Support Wiltshire supports 650 of them. Of the 297 of them who have completed our Initial Assessments-84 never have the opportunity to take a break-172 worry about money-187 feel lonely or isolated-207 have difficulty feeling positive about the future. It is critical that carers have time to be themselves develop new skills and feel involved in the community. It is clear that carers in Melksham need support to do this and to feel recognised valued and supported by their community. Our creative writing workshops for carers will help attendees build their confidence take a rare break from their day-to-day caring role reduce their feelings of loneliness and isolation meet other carers and build a support network in their local area. Sessions will be therapeutic calming and will give the carers who attend the skills to express themselves effectively. Carers who attend the workshops will gain valuable writing and communication skills and will therefore be useful for carers who are keen to return to work after leaving employment to care for their loved-ones on a full-time basis. These workshops will give these carers the experience and confidence to strive for work that interests and challenges them.

Young adult carers aged 18-25 will also benefit from these workshops as they to seek experiences and opportunities which will make further education and employment more accessible. We are also confident that this series of creative writing workshops for carers supports Melkshams local priorities to provide increased support for carers and to improve levels of mental wellbeing participation and activity for people of all abilities. We would like to involve the Melksham Area Board in this unique project and ask for funding to cover some of the costs for the five monthly workshops venue stationary equipment refreshments etc.

Input from Community Engagement Manager:

The Jack Lane Charitable Trust is contributing £ 1,000 towards total project costs of £ 2,243. This is a revenue project under the Health and Wellbeing budget.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3654	Chippenham and District Sunday Football league	CDSFL Development Plan Grassroots football for young people	£1960.00

Project Description:

We have noticed a need for young people to become Qualified refs with DBA clearances and first aid training but alas a cost they cannot afford. Also, the domestics of applications is daunting. We want to fill this gap our group of qualified volunteers will free of charge do the paperwork booking courses and dates locations and use the Grant to cover the costs. We have seen the odd few young refs blossom with support we wish to offer this support to ANY under 18 male female this opportunity. This is a confidence builder character building and fills a need in Under 91012 and 18 football leading to a continued ability to follow through the adult ranks . We also wish to provide a small allowance towards the successful candidates on uniform flags whistle etc from this Grant .As a parallel initiative we want to hold a football tournament in Melksham to invite all under 18 teams to play against Sunday adult teams to encourage them to continue football when they reach 18 often only the few get games with local clubs .The FA have dictated rightly that no adult club can play under 18s with a DBS qualified in the club we free of charge will provide a qualified interviewer with just FA admin fee 15 to some 30 clubs from this Grant without which we would lose young people from the game. We will look to local youth clubs e.g Canberra offer this opportunity plus all such clubs. The non-mandatory request we will ask of candidates is they support the shortage of refs at all areas such as Disabled Football as a pay back We intend Communicating this activity across the community.

This project will allow as a starter 12 young people to become FA qualified refs to support a ask of refs at this age group to support a massive growing Melksham and oval area football with adults unqualified and not always DBA qualified in managing the league games across Melksham and beyond .They will also be trained in disabled football game management filling a requirement .The CDSFL committee will mentor these young people and allow a career path that can help and support progression .The new FA regulation the calls on all clubs to have a DBSCRC qualified member of the club means no under 18s can play for adult teams of the officer is not in place we have a committee member who will give this service free to some 30 clubs with just the admin few being required 15 per club candidate this keeping the progression from youth football to adult open. The tournament will invite all Wiltshire under 18 teams to play against a mixture of average Adult Sunday teams to encourage them to continue playing as they become 18 only the exceptional ones get picked up and the others can be lost to sport We also intend publicizing this using our committee press officers free services and only costs of press etc and tournament Medals Cdsfl will donate cup free. We are weekly seeing a shortage of qualified refs for local football but have seen small pockets of Under 18 men and women being

a life blood but we need to increase the help to young people who can not afford to go down this route

Input from Community Engagement Manager:

A £2,000 match funding contribution is being provided by the Wiltshire Community Foundation. This a revenue project application to the local youth budget.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3593	Seend United Football Club	Seend Lye Field Floodlights	£677.50

Project Description:

I run a Saturday League football team and we have nowhere to train as the local school is booked up and nowhere else has outside lighting. The field has a few floodlights that no longer work but I would like to have them replaced so our team and others have a new space to do activities and train. We have tried to raise as much as we can to have them fixed but just cannot do it on our own.

Our football team for a start will benefit because it gives us a place to do what we love and keep the team going. Without training people lose interest because we lose games this leads to the club folding and then we have nothing. Seend lye field rent out to other football teams too and I am sure they would be interested in training under the lights if they are installed. There is also a young footballers foundation that use the pitch so even children would benefit from the lights. The committee relies on the community to keep an income so the lights being installed will mean more people renting the field which leads to the community making more money to boost the village. I really dont see any negatives to the flood lights being installed as so many people would be able to enjoy sport and activities after dark which they arent able to do at the moment.

Input from Community Engagement Manager:

The club is raising match funding towards total project costs of £ 1,355.00

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3644	Primrose Nature Area	Primrose Nature Area Accessible to all Pathways	£5000.00

Project Description:

The aim-create a permanent accessible to all pathway through Primrose Nature Area. Currently those less able are unable to access the nature area they can only skirt the edges on 2 sides. During a community bulb planting event senior citizens and people in wheelchair/scooters turned up to help but were unable to access the area due to the pathing. During the wet winter months, the area is slippery and dangerous for able bodied walkers and gaining access to empty the two dog poo bins is treacherous at times. We would like to replace worn shingle pathways and install a new pathway alongside the brook as per the area marked pink on the emailed area plan. This inclusivity would meet vision 4 of the Corporate plan 2017-2021 <https://www.melkshamtown.co.uk/town-council-reports/506-corporate-plan-2017-21file>

The work - Committee members and volunteers would build the pathway. It would be 10cm, 4 deep have a thick weed resistant membrane and MOT Type 1 stones these are the same stones as currently used for the pathway from Primrose Drive past the play ground to Primrose

Drive near the Nature Area access - this will result in pathways not needing repairing for at least 5 years. A mini digger less damaging to the environment better for wildlife and less noisy for neighbouring properties would be hired for weekend usage throughout the springsummer until the project is finalised. The pathway installation would be in an area where people currently walk not where wildlife resides. Once completed residents and visitors regardless of their physical abilities will all be able to enjoy the area be able to attend help with community events and feel included. We envisage the area as being a tranquil place where Melksham residents and visitors can enjoy it visually can socialise there walk their dogs senior citizens mums with pushchairs disabled can access the area to feed the birds watch the wildlife and take part in activities. This pathway would allow access to the area all year round. This inclusivity would meet vision 4 of the Corporate plan 2017-2021 <https://www.melkshamtown.co.uk/town-council-reports/506-corporate-plan-2017-21>

Input from Community Engagement Manager:

Of total project costs of over £ 15,000, contributions include £ 7,000 of equipment, volunteer time and donations.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3662	Melksham Town Council	GAZEBOS TO AUGMENT EXISTING PROVISION FOR TOWN EVENTS	£1598.46

Project Description:

This project will augment the existing infrastructure in the form of professional events gazebos and ancillaries to allow the popular Melksham Makers Market to grow. Also, this purchase will augment the existing infrastructure to develop existing and facilitate additional events for the benefit of the Melksham community and to develop the local economy. These to take place at Melksham Market Place and elsewhere in the town.

This project will allow the Melksham Makers Market organisation to develop and play its part in growing the local economy by providing an increasing sales platform capacity for local Makers and Crafting businesses by increasing the numbers of such businesses which can be accommodated. Such markets have proved popular with residents and visitors and the larger number of Makers and Crafting businesses attending will provide a greater attraction and hence increase support for the visitor economy. The applicant will support the Melksham Makers Market with professional marketing advice in order to ensure it grows and the visitor economy develops. The local community and visitors will also benefit from the improved facilities these gazebos will provide for local events. It is important that events and festivals are attractive and well resourced in order to attract audiences each year. There is established correlation between visitors visiting a town and economic benefit accrued.

Input from Community Engagement Manager:

Income from Melksham Makers Market will partially fund this project and the cost of servicing the market to put up take down and secure gazebos will be met by the applicant. The applicant has insufficient reserve funds to entirely fund this project.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

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Community Engagement Manager

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Grant Applications for Melksham on 04/03/2020

ID	Grant Type	Project Title	Applicant	Amount Required
3678	Community Area Grant	Shurnhold Fields Car Park	Melksham Without Parish Council	£5000.00
3634	Community Area Grant	Poulshot Cricket Club New Mower	Poulshot Cricket Club	£2000.00
3586	Community Area Grant	Melksham Station Community Hub Car Park and Cafe	TransWilts CIC	£5000.00
3674	Community Area Grant	Melksham Adventure Centre Floor Renewal	Wiltshire Youth Canoe Club	£2485.00
3659	Community Area Grant	A Short History of Change	Strange Old Things - The Mobile Museum	£700.84
3653	Community Area Grant	Bulkington Parish Council Storage Facility	Bulkington Parish Council	£1617.50
3624	Community Area Grant	Community Emergency Group Shaw Whitley a generator	Community Emergency Group	£745.00
3602	Health and Wellbeing Grant	Creative Writing Workshops for Carers	Carer Support Wiltshire	£965.00
3654	Area Board Initiative	CDSFL Development Plan Grassroots football for young people	Chippenham and District Sunday Football league	£1960.00
3593	Community Area Grant	Seend Lye Field Floodlights	Seend United Football Club	£677.50
3644	Community Area Grant	Primrose Nature Area Accessible to all Pathways	Primrose Nature Area	£5000.00
3662	Community Area Grant	GAZEBOS TO AUGMENT EXISTING PROVISION FOR TOWN EVENTS	Melksham Town Council	£1598.46

ID	Grant Type	Project Title	Applicant	Amount Required
3678	Community Area Grant	Shurnhold Fields Car Park	Melksham Without Parish Council	£5000.00

Submitted: 17/02/2020 15:27:51

ID: 3678

Current Status: Application Appraisal

To be considered at this meeting:

bbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

As this is a joint project of Melksham Town Council and Melksham Without Parish Council and the grant is to improve the access for residents of both those Councils and the wider Melksham Community Area we are therefore looking to fund the project 3 ways MTC MWPC and the Area Board.

5. Project title?

Shurnhold Fields Car Park

6. Project summary:

Shurnhold Fields is a joint project of Melksham Town Council and Melksham Without Parish Council. Developing the public open space that was the former playing fields of George Ward School into a mini country park for all to enjoy. The provision of a fenced car park and bike rack is to ensure that this open space is accessible to all from Melksham Town Melksham Without and the wider Melksham Community Area and not just those within walking distance from the George Ward Gardens estate. It needs to be secure to prevent vehicles and unauthorised encampments accessing the fields.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8DX

9. Please tell us which theme(s) your project supports:

Children & Young People

Environment

Health and wellbeing

Leisure and Culture

Older People

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2019

Total Income:

£345016.00

Total Expenditure:

£262120.00

Surplus/Deficit for the year:

£8128.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£0.00

Why can't you fund this project from your reserves:

Melksham Without Parish Council have a 10K earmarked reserve for the Shurnhold Fields Project for capital items and are using 5k as their share of funding. The remainder is for other future projects. There is another earmarked reserve for open space maintenance of 97K from Persimmon from S106 agreement other aspects of the project such as improvements to the entrance gates ground works for the bike rack and ongoing maintenance are funded from that reserve.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£17000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Height Restriction Barrier for car park	2375.00	Melksham Without Parish Council	yes	6000.00
Bike Rack	300.00	Melksham Town Council		6000.00
Car Park	11895.00			
Fence	1180.00			
Estimate up charge for larger car park and fence to accommodate shed	1250.00			
Total	£17000			£12000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The provision of a fenced car park and bike rack is to ensure that this open space is accessible to all from Melksham Town Melksham Without and the wider Melksham Community Area and not just those within

walking distance from the George Ward Gardens estate. In the Melksham Community Area profile 2014-2026 that informed the core strategy it states an under supply of amenity green space in both the urban area and rural area page 7 and 8. Page 16 priorities for the area recommends onsite provision for amenity green space should be sought in areas of under provision. The JSA is currently not available online for us to view and acknowledge that it is about to be updated but we feel the improvement of this public open space with its wildflower meadow 200 WW1 commemorative trees and rare orchard trees to be planted contribute to both the Wiltshire Council carbon neutral agenda as well as the general health and wellbeing of the residents of the Melksham community area. Giving them an easily accessible place to be able to walk in the countryside. Without adequate car parking facilities cars will park in Dunch Lane. A 10-space car park is planned and will require land drainage consent but likely to be considered permitted development. The car park construction will be of a grass matting variety to suit the land drainage requirements.

14. How will you monitor this?

Regular feedback on the new Friends of Shurnhold Fields facebook page and onsite conversations between the Friends and those enjoying the space.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

NA

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Capital expense by Melksham Without Parish Council and Melksham Town Council. Maintenance expense from S106 contribution. Volunteer hours from the Friends of Shurnhold Fields.

17. Is there anything else you think we should know about the project?

The overall development of the public open space. Maintenance costs of 1119.00 for 1819 and 3763.00 to date for 1920 1640.00 benches and picnic tables 5000.00 for a secure tool shed 8276.00 to improve access to car park from Dunch Lane

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3634	Community Area Grant	Poulshot Cricket Club New Mower	Poulshot Cricket Club	£2000.00
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Submitted: 29/01/2020 11:31:02

ID: 3634

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Poulshot Cricket Club New Mower

6. Project summary:

Our current set of gang mowers which were given to the Club at foundation are very old and are no longer fit for purpose and thus need replacing with the most cost-effective solution possible to continue cricket in Poulshot.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN101RW

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Leisure and Culture

Older People

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

12/2019

Total Income:

£4458.00

Total Expenditure:

£1086.00

Surplus/Deficit for the year:

£3371.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£971.00

Why can't you fund this project from your reserves:

As is clear the balance of free reserves is not enough to purchase the mower. However, Poulshot Cricket Club will be contributing 500 to the overall cost from its reserves.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£5400.00		
Total required from Area Board		£2000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Drive On Mower	5400.00	Area Board		2000.00
		Poulshot CC	yes	500.00
		Poulshot Parish Comm Fund	yes	2900.00
Total	£5400			£5400

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

When we re-founded PCC three years ago we outlined that a successful Cricket Club on Poulshot Green would bring the following a breakdown of barriers related to socio-economic standing age demarcation and provide a communal and aesthetically beautiful space in the heart of our village. I believe that we have

achieved and this more. In addition, to the above I believe that the Cricket Club provides the following benefits to Poulshot. A picturesque space for playing sports on the Green for not only cricket but football croquet and many forms of recreation during fete days. Due to the grass being maintained it is now a regular sight to see children playing football on the Green which was absent to a large extent previously. The older and lonelier members of our community regularly watch the matches and take part in the teas etc and mix with people they may not have known or mixed with previously thereby reducing isolation. They will regularly stop for a chat when work is being conducted on the Green. As PCC maintains and tenders at least 13 of the central Green at its own cost this provides an on-cost reduction to the Parish for the mowing of the remainder of the Green PCC continues to fully support the Raven pub at this difficult time in its history sending c.20 players to the pub for food and refreshments most Wednesdays revenue that is vital to the Pub and its continued existence. The Club has embraced and welcomed players of all ages and demographics from within the village and the wider local area and now feeds Potterne Cricket Club with some very talented junior cricketers whose first exposure to the game was on the GreenThe immeasurable but surely positive effect on local tourism and house prices desirability that a classic English village has when cricket is played on its Green for all to see and stop on a summers eveningThe rental of the Parish Hall for various functions and 100 support of any activities on the Green

14. How will you monitor this?

We actively measure participation and integration of the above each year through monitoring numbers of players/matches/cricket tea and match attendance of not just players.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The role of Safeguarding falls to Declan Gaule Chairman and Jon Weeden Secretary and we are fully insured for all players participants and road traffic. We also purchased full protective equipment for all adult and junior players. We have signs and warning notices during matches for spectators and road traffic. We do not have a designated junior's section or coaching element as all children are referred to Potterne cricket club for their full-time play and learning. We have a series of Committee Meetings throughout the year wherein we assign safeguarding priorities and roles and responsibilities.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We have an active series of fundraising activities that support the Club in addition to donations and small-scale sponsorship.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child

Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3586	Community Area Grant	Melksham Station Community Hub Car Park and Cafe	TransWilts CIC	£5000.00
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Submitted: 22/12/2019 18:31:12

ID: 3586

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Melksham Station Community Hub Car Park and Cafe

6. Project summary:

The project is to acquire a lease from Wiltshire Council to provide a community asset at Melksham Station at the former Reeds site using car parking income to sustainably fund the lease. Planning permission was granted in July 2019 for a car park and cafe. The lease award has been delayed into 2020 by works to replace a lead water pipe. Design and preliminaries have been completed using previous grant funding. Construction work will now commence and complete in 2020. This grant application will be used for the cafe refurbishment and to match a GWR grant application.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8BN

9. Please tell us which theme(s) your project supports:

Economy

Environment

Our Community

Transport

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

01/2019

Total Income:

£37787.50

Total Expenditure:

£35465.16

Surplus/Deficit for the year:

£2322.34

Free reserves currently held:**(money not committed to other projects/operating costs)**

£49261.73

Why can't you fund this project from your reserves:

The reserves are grants held against projects not completed. The majority of the funding 44000 is held for the future construction expenditure against the Melksham Station project. Initial grant spending 14406 has been on preliminary costs for design legal and planning permission.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£110000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Preliminaries inc. design	20000.00	Grants spent to date	yes	14406.00
Power Supplies inc. EV	17000.00	Project Reserves	yes	44000.00
Ground Works inc. ramp	38000.00	Melksham Without grant	yes	3500.00
Car park Lighting CCTV	8000.00	Melksham TC grant		3500.00

Cafe refurbish conversion	20000.00	GWR CCIF 2020/21	20000.00
Outdoor furniture piazza	7000.00	ACoRP CRDF 2020/21	20000.00
Total	£110000		£105406

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

A Melksham Gateway Melksham population 23000 is still growing and the railway station is an important gateway to the town. Passenger numbers have grown on the TransWilts line to 250000 passenger journeys with 75000 starting or finishing at Melksham. The current Station is not very attractive to passengers and has no facilities or bus access. The project provides a cafe and a toilet for a friendly meeting place for travellers and visitors. Access to Employment and Services Major employers such as Herman Miller Knorr-Bremse have relocated to Melksham with significant employment opportunities at Chippenham and Swindon. Planned improvements in service frequency and service extension to Southampton Airport will potentially double current passenger numbers. Non car drivers have access to employment and services by using rail. Climate Emergency The increasing focus on Climate Emergency will accelerate the transfer of more passengers to rail where the CO2 emissions are 25 of car. The enlarged car park will include electric car chargers. Community: This project will provide a community hub area together with a caf and more parking spaces. The new piazza outdoor space will accommodate pop-up community business opportunities and make a more attractive view from the station platform. The warehouse on the site is under consideration for conversion as a community training centre. Discussions are ongoing with potential business sponsors as the additional lease cost is too high to be funded by the car park income. However, the opportunity is ideal for a suitable community rail project such as providing a path for unemployed or homeless into work. The cafe can also provide training opportunities for suitable volunteers.

14. How will you monitor this?

The number of rail passengers is monitored monthly by GWR using ticket sales. As part of our business plan we will monitor the number of car park users revenue and caf activity. We will report on our community projects projects together with appropriate publicity - sponsors and funders will be recognised.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Transwilts are an Accredited Partnership by the Department of Transport and says Accreditation should provide assurance to potential funders and partners that the CRP operates to high standards of governance and financial propriety....and is a suitable entity for receiving public funds.....Government considers it a good representative of the local community. Our activities are reviewed annually covered by written policies which are subject to annual review by the Board. They include a Code of Conduct with policies on Volunteering Diversity and Equality Safeguarding Children Vunerable Adults Grievance Procedure Health Safety Data Protection. Our one employee - the Community Rail Officer CRO reports to the Chair and is responsible for our community events organising volunteers and implementing our safeguarding policies. Volunteers at the Melksham Station site will be coordinated and briefed by our CRO.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We have organised the construction work in phases which can be completed according to grant funding. We have budgeted for additional applications in the 2020/21 financial year to complete all the project phases. GWR funding is not available until the next franchise award from April 2020 which was delayed until after the election.

17. Is there anything else you think we should know about the project?

The overall project is part of the Melksham Station Master Plan to provide passenger and community facilities. Following the preliminary design work we have better visibility of the construction packages and costs to meet the planning requirements. This grant application scope will be used for cafe refurbishment fixture and fittings and as matched funding for our GWR grant application.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3674	Community Area Grant	Melksham Adventure Centre Floor Renewal	Wiltshire Youth Canoe Club	£2485.00
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Submitted: 15/02/2020 15:02:05

ID: 3674

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

na

5. Project title?

Melksham Adventure Centre Floor Renewal

6. Project summary:

The adventure centre is a home for many activities and clubs the floor is used as a café, gym, Meeting place, Exercise room, Educational training such as first aid courses/Training sessions and any other community projects requested. The upstairs floor is degrading it was laid in 1976 and contains one percent asbestos. The floor is uneven has holes in it is a possible health and safety hazard. Without the new floor the community will not be able to use this UNIQUE facility. Our community is suffering from lack of viable exercise space.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7ED

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Leisure and Culture

Our Community

If Other (please specify)

Hub for River and Food Festival.

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2020

Total Income:

£11000.00

Total Expenditure:

£9500.00

Surplus/Deficit for the year:

£1500.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£0.00

Why can't you fund this project from your reserves:

We cannot fund this project from our reserves because we are committed to providing Shower facilities Disabled Access ramp DDA compliance. We have insufficient funds to renew the floor.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4970.00		
Total required from Area Board		£2485.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
materials and labour	4970.00	2485.00	yes	2485.00
Total	£4970			£2485

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The grant will benefit all these current Melksham Users these include 1.Wiltshire Youth Canoe Club 2.Twelve primary schools in an area of six miles.3.The children at these schools are actively encouraged to take up canoeing and this in turn provides the children with an afterschool club and hopefully a lifelong sporting ambition.4.The building is used to host Melksham Oaks School canoe club 5.The centre is host to the Saturday park run reaching out to 200-500 hundred adults in the area. The park run is extremely well supported.6. The centre also hosts the Sunday Junior park run. The club provides toilets a free cafe and a base and a storage facility to the park run.7. The ladies fitness group 8. Youth Action Wiltshire 9. People attending Educational Courses at the centre10. Party in the park and food festival users. The users will benefit because they will be able to continue to use the facility without health and safety issues and as our footfall is increasing further members will benefit. The club will seek to increase its footfall once the floor is renewed as currently it inhibits use.

14. How will you monitor this?

We will monitor the project by benchmarking the footfall through the centre. Numbers of users are

recorded and diarised this can be compared and benchmarked against previous years and compared against other activity centres.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The centre is committed to safeguarding ensuring all users have welfare and safeguarding policy's. We ensure we have a adequate fire and safety and insurance policies and users have indemnity insurances. The centre is committed to safeguarding for users. The centre provides for its users site specific risk assessment. The users must show all the appropriate documentation to the centre staff before any activities commence. The centre has a management committee who ensure these steps are taken. All users of the centre are required to carry out and show DBS documentation. The centre keeps adequate records of the management committee's documentation and insists on seeing its users documentation and records for safeguarding. Safeguarding is regularly discussed and documented at centre management meetings making safeguarding a priority to the centres users. Everyone within the centre is responsible for safeguarding. Concerns are immediately raised and actioned.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

NA

17. Is there anything else you think we should know about the project?

NA

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3659	Community Area Grant	A Short History of Change	Strange Old Things - The Mobile Museum	£700.84
<p>Submitted: 08/02/2020 14:55:18</p> <p>ID: 3659</p> <p>Current Status: Application Appraisal</p> <p>To be considered at this meeting: tbc contact Community Area Manager</p> <p>1. Which type of grant are you applying for? Community Area Grant</p> <p>2. Amount of funding required? £0 - £500</p> <p>3. Are you applying on behalf of a Parish Council? No</p> <p>4. If yes, please state why this project cannot be funded from the Parish Precept</p> <p>5. Project title? A Short History of Change</p> <p>6. Project summary: A project to create a new history exhibition for Melksham and deliver it to local school pupils and the public. The exhibition will be a light-hearted look at money trade and treasure from the stone age to modern times. We'll be holding sessions in Bowerhill school and Melksham library and aim to support at least 300 people at five initial sessions and more in future.</p> <p>7. Which Area Board are you applying to? Melksham</p> <p>Electoral Division</p> <p>8. What is the Post Code of where the project is taking place? sn12 7dz</p> <p>9. Please tell us which theme(s) your project supports: Children & Young People Health and wellbeing Leisure and Culture Older People Our Community</p> <p>If Other (please specify)</p> <p>10. Finance:</p> <p>10a. Your Organisation's Finance:</p>				

Your latest accounts:

04/2019

Total Income:

£1500.00

Total Expenditure:

£1500.00

Surplus/Deficit for the year:

£0.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

We fund our projects directly from donations and do not currently hold reserves.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£700.84		
Total required from Area Board		£700.84		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Anglo Saxon coin set	100.00			
Celtic coin set	100.00			
replica coin die set	100.00			
craft materials	55.84			
Banners	18.00			
leaflets	27.00			
modern coin set	100.00			
Reproduction costume sets	200.00			
Total	£700.84			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We intend to run 6 sessions 3 in local schools and three public events. These will be educational allowing

people to handle artefacts and learn about different periods. The public events will take place in school holidays and be free entry providing free activities for low income families. The school sessions will also be free for the school and parents. We hope to directly support 300 local people in these sessions and more going forward as other organisations make use of the collection.

14. How will you monitor this?

We will seek feedback from hosting organisations and inform participants of ways they can feedback directly via our website.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

All our volunteers are trained in safeguarding and will have DBS checks in place.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This project can continue locally indefinitely we will meet on going costs from our own income stream of donations.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3653	Community Area Grant	Bulkington Parish Council Storage Facility	Bulkington Parish Council	£1617.50
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Submitted: 07/02/2020 11:33:04

ID: 3653

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

There is an unexpected requirement to fund this project at short notice.

5. Project title?

Bulkington Parish Council Storage Facility

6. Project summary:

Bulkington Parish Council owns equipment e.g. Marquee tables chairs cooking equipment and water boilers which have been stored by a local farmer for many years. He now requires the space and has asked us to find alternative storage. We have decided the best way forward is to own our own storage facility.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN101SJ

9. Please tell us which theme(s) your project supports:

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2020

Total Income:

£5660.00

Total Expenditure:

£5660.00

Surplus/Deficit for the year:

£0.00

Free reserves currently held:
(money not committed to other projects/operating costs)
£11907.49

Why can't you fund this project from your reserves:

Our Main Effort for FY 2021 is the replacement and refurbishment of playground equipment no longer deemed safe by ROSPA. The majority of our reserves will be utilised accordingly.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3235.00		
Total required from Area Board		£1617.50		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Shed	1777.00	Parish Council Reserves	yes	888.50
Concrete Base	1208.00	Parish Council Reserves	yes	604.00
Sundries shelving security	250.00	Parish Council Reserves	yes	125.00
Total	£3235			£1617.5

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Local residents of Bulkington. The Equipment was purchased by the community, so the secure storage unit will protect the integrity of the items therefore preventing further expenditure.

14. How will you monitor this?

Keys will be held by Parish Councillors who will conduct regular checks.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

NA

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a request for a one-off financial injection to support the project. There will be no further funding application made to WCC in respect of this project. Any lifelong costs will be met by the Parish Council.

17. Is there anything else you think we should know about the project?

NA

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3624	Community Area Grant	Community Emergency Group Shaw Whitley a generator	Community Emergency Group	£745.00

Submitted: 22/01/2020 15:21:08

ID: 3624

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Community Emergency Group Shaw Whitley a generator

6. Project summary:

In the event of an emergency the Reading Rooms Whitley becomes a muster station and control room for the Community emergency group CEG. In the event of a loss of electric power it would be beneficial to have the back up of a dual fuel LPG/petrol 1000w inverter generator. this type of generator provides a pure sine wave which can be used to power mobile phones walkie-talkies and lap tops. In addition it would be used to power lights and boil a kettle. It could also be used to power our submersible water pumps to help remove water from any flooded properties in the 2 villages.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8QR

9. Please tell us which theme(s) your project supports:

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2019

Total Income:

£536.00

Total Expenditure:

£478.32

Surplus/Deficit for the year:

£57.68

Free reserves currently held:

(money not committed to other projects/operating costs)

£71.59

Why can't you fund this project from your reserves:

We do not have any reserve funds as all our funds have been in the form of grants for specific items.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£745.00		
Total required from Area Board		£745.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
Hyundai inverter generator	720.00		account stands at	71.59
refill gas for donated cylinder	25.00			
Total	£745			£71.59

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

In an emergency any villagers who have to vacate their property because of flooding can be accommodated in the Reading Rooms we have a limited supply of sleeping bags and camp bed. If we lost electrical power this generator would power our mobile lights walkie-talkies mobile phone and lap tops. The Reading Rooms also serve as a Control Room where our volunteer Flood Wardens, we have about 25 volunteers gather and carry out duties in and around the village. We have a detailed emergency plan and volunteers have been trained what to do in an emergency. The CEG was formed as a result of severe flooding in our 2 villages in 2014 when many properties flooded and some had to be evacuated.

14. How will you monitor this?

We will only have occasion to use the equipment in an emergency.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

All volunteers have been trained and a detailed written plan of the actions to be taken in the event of an emergency. Members of the group attend Wiltshire flood warden training sessions and also visit the Bradford-on-Avon Emergency group. We have a Health Safety Officer and Jonathan Rumens is responsible for safeguarding.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Our running costs are low however we receive great support from MwPC who give us an annual grant and pay for a landline and broadband in the Reading Rooms

17. Is there anything else you think we should know about the project?**18. DECLARATION**

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3602	Health and Wellbeing Grant	Creative Writing Workshops for Carers	Carer Support Wiltshire	£965.00
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Submitted: 09/01/2020 10:22:18

ID: 3602

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Health and Wellbeing Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Creative Writing Workshops for Carers

6. Project summary:

Carer Support Wiltshire seeks 965 from the Melksham Area Board to launch a five-part series of creative writing workshops for carers. These workshops will run in Melksham on a monthly basis. Each session will last for a minimum of three hours for up to fifteen carers and will be led by a dedicated teacher to cover a range of creative writing topics. Carers who attend will benefit by getting a vital break from their caring role improve valuable communication and writing skills and obtaining skills which make further education and employment opportunities more accessible.

7. Which Area Board are you applying to?

Melksham

Electoral Division**8. What is the Post Code of where the project is taking place?**

SN12 7PU

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Older People

Our Community

Other

If Other (please specify)

Carers

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

03/2019

Total Income:

£1344519.00

Total Expenditure:

£1279357.00

Surplus/Deficit for the year:

£65162.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£444762.00

Why can't you fund this project from your reserves:

We hold sufficient funds in our reserves to fund 6 months of essential services winding down costs and financial obligations. We provide a county-wide service and are unable to deplete our reserves to fund a project with such a limited local focus.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2243.00		
Total required from Area Board		£965.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Venue	475.00	Our contribution	yes	278.00
Stationary and Journals	55.00	Jack Lane Charitable Trust donation	yes	1000.00
Equipment projector and flip chart etc.	125.00			
Refreshments	25.00			
Workshop facilitator travel expenses	15.00			
Workshop facilitator salary wages NI pension	698.00			
Management admin salary	582.00			
Overheads	268.00			
Total	£2243			£1278

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

A carer is someone of any age who provides unpaid support to family or friends who could not manage without this help. This could be caring for a relative partner or friend who is ill frail disabled or has mental health or substance misuse problems. New research reveals that 8 out of 10 people caring for loved ones described themselves as lonely or socially isolated due to their caring responsibilities and 40 of carers said they hadn't taken a day off for more than a year. Melksham has a high proportion of carers 11.1 of the total population 3146 in total. Carer Support Wiltshire supports 650 of them. Of the 297 of them who have completed our Initial Assessments-84 never have the opportunity to take a break-172 worry about money-187 feel lonely or isolated-207 have difficulty feeling positive about the future. It is critical that carers have time to be themselves develop new skills and feel involved in the community. It is clear that carers in Melksham need support to do this and to feel recognised valued and supported by their community. Our creative writing workshops for carers will help attendees build their confidence take a rare break from their day-to-day caring role reduce their feelings of loneliness and isolation meet other carers and build a support network in their local area. Sessions will be therapeutic calming and will give the carers who attend the skills to express themselves effectively. Carers who attend the workshops will gain valuable writing and communication skills and will therefore be useful for carers who are keen to return to work after leaving employment to care for their loved-ones on a full-time basis. These workshops will give these carers the experience and confidence to strive for work that interests and challenges them. Young adult carers aged 18-25 will also benefit from these workshops as they to seek experiences and opportunities which will make further education and employment more accessible. We are also confident that this series

of creative writing workshops for carers supports Melkshams local priorities to provide increased support for carers and to improve levels of mental wellbeing participation and activity for people of all abilities. We would like to involve the Melksham Area Board in this unique project and ask for funding to cover some of the costs for the five monthly workshops venue stationary equipment refreshments etc..

14. How will you monitor this?

We will monitor the impact and outcomes of the events through A record of attendance Participant evaluation forms Quotes from carers attending Feedback from staff attending Photos of the event The evaluation form will measure impact on Experience/Knowledge/Skills/Confidence/Wellbeing. We will endeavour to provide a case study to share with the Melksham Area Board

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Carer Support Wiltshire CSW is committed to safeguarding and promoting the welfare of children young people and vulnerable adults engaged in the breadth of its activities. We have a safeguarding policy which outlines the duty and responsibility of staff volunteers and trustees working on behalf of CSW in relation to the protection of vulnerable adults from abuse. All CSW staff undergo mandatory Safeguarding Vulnerable Adults from Abuse Training which is refreshed every three years. Managers undertake the Wiltshire Council Safeguarding Vulnerable Adults from Abuse Training for managers. The designated Vulnerable Adult Protection Officer for CSW is the Chief Executive. The role of the designated officer is to oversee all instances involving adult protection that arise within CSW. They will respond to all vulnerable adult protection concerns and enquiries. Specialist training is provided for this member of staff.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Funding provided by Wiltshire Council will guarantee that our project is able to run for its full time-span of 5 months.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3654	Area Board Initiative	CDSFL Development Plan Grassroots football for young people	Cheltenham District Sunday Football league	£1960.00
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Submitted: 07/02/2020 12:52:04

ID: 3654

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Area Board Initiative

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

Innovation by local football committee to support a need among young people who cannot afford training costs to support young people in continuing sport after 18 and to open to all especially those unable to afford the costs of this qualification.

5. Project title?

CDSFL Development Plan Grassroots football for young people

6. Project summary:

We have noticed a need for young people to become Qualified refs with DBA clearances and first aid training but alas a cost they cannot afford. Also the domestics of applications is daunting. We want to fill this gap our group of qualified volunteers will free of charge do the paperwork booking courses and dates locations and use the Grant to cover the costs. We have seen the odd few young refs blossom with support we wish to offer this support to ANY under 18 male female this opportunity. This is a confidence builder character building and fills a need in Under 91012 and 18 football leading to a continued ability to follow through the adult ranks . We also wish to provide a small allowance towards the successful candidates on uniform flags whistle etc from this Grant .As a parallel initiative we want to hold a football tournament in Melksham to invite all under 18 teams to play against Sunday adult teams to encourage them to continue football when they reach 18 often only the few get games with local clubs .The FA have dictated rightly that no adult club can play under 18s with a DBS qualified in the club we free of charge will provide a qualified interviewer with just FA admin fee 15 to some 30 clubs from this Grant without which we would lose young people from the game. We will look to local youth clubs e.g Canbarra offer this opportunity plus all such clubs. The non mandatory request we will ask of candidates is they support the shortage of refs at all areas such as Disabled Football as a payback We intend Communicating this activity across the community

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6FN

9. Please tell us which theme(s) your project supports:

Children & Young People
Health and wellbeing
Other

If Other (please specify)

Young people skills development

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

11/2019

Total Income:

£8704.00

Total Expenditure:

£8449.00

Surplus/Deficit for the year:

£255.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£17017.00

Why can't you fund this project from your reserves:

This project is out with our normal remind running a league but we feel passionate in helping the local community with our skills and organisation ability .We have and still do continue to support Disabled Football skills qualifications to club officials that take up our revenue .Our reserve funding is held for league emergency and this not available for outside development .This reserve is long held since 1969 as the league teams ownership under the committee management.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3960.00		
Total required from Area Board		£1960.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£

Level One		Wiltshire		
Coaches Courses for caandidates	1440.00	Community Foundation	yes	2000.00
Equipment for candidates	720.00			
Tournament U1618Adult	500.00			
DBS clearance checks 30clubs @15 admin charge only	450.00			
Press Communications etc	250.00			
Disabled Ref training course	600.00			
Expert support	0.00	Expert support		0.00
Total	£3960			£2000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This will allow as a starter 12 young people to become FA qualified refs to support a ask of refs at this age group to support a massive growing Melksham and oval area football with adults unqualified and not always DBA qualified in managing the league games across Melksham and beyond .They will also be trained in disabled football game management filling a requirement .The CDSFL committee will mentor these young people and allow a career path that can help and support progression .The new FA regulation the calls on all clubs to have a DBSCRC qualified member of the club means no under 18s can play for adult teams of the officer is not in place we have a committee member who will give this service free to some 30 clubs with just the admin few being reauired15 per club candidate this keeping the progression from youth football to adult open.The tournament will invite all Wiltshire under 18 teams to play against a mixture of average Adult Sunday teams to encourage them to continue playing as they become 18 only the exceptional ones get picked up and the others can be lost to sport We also intend publicizing this using our committee press officers free services and only costs of press etc and tournament Medals Cdsfl will donate cup free. We are weekly seeing a shortage of qualified refs for local football but have seen small pockets of Under 18 men and women being a life blood but we need to increase the help to young people who cannot afford to go down this route

14. How will you monitor this?

Each candidate will go on FA course and we will pay just course and qualification costs. The DBA checks each will be auditable and the tournament is judged by the number of players under 18 we will registration.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

We have a Qualified Welfare officer who will give his time free to each candidate plus he has access to

Wilt s FA welfare officer .We have a Qualified Ref officer who will liaise with FA qualified course trainers through our process. The League Development Officer will monitor the scheme The League finance Officer will provide a separate auditable bank account with full viability of expenditure.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once we can prove we can do this at a local level we can then use it as a great example of it working that we can submit to Sports England Grant team and FA as something they should find across UK

17. Is there anything else you think we should know about the project?

NA

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3593	Community Area Grant	Seend Lye Field Floodlights	Seend United Football Club	£677.50
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Submitted: 03/01/2020 17:00:45

ID: 3593

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Seend Lye Field Floodlights

6. Project summary:

I run a Saturday League football team and we have nowhere to train as the local school is booked up and nowhere else has outside lighting. The field has a few floodlights that no longer work but i would like to have them replaced so our team and others have a new space to do activities and train. We have tried to raise as much as we can to have them fixed but just cannot do it on our own.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN126NS

9. Please tell us which theme(s) your project supports:

Children & Young People

Leisure and Culture

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£1355.00		
Total required from Area Board		£677.50		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
electricians quote	1355.00	n/a		0.00
Total	£1355			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Our football team for a start will benefit because it gives us a place to do what we love and keep the team going. Without training people lose interest because we lose games this leads to the club folding and then we have nothing. Send lye field rent out to other football teams too and I am sure they would be interested in training under the lights if they are installed. There is also a young footballers foundation that use the pitch so even children would benefit from the lights. The committee relies on the community to keep an income so the lights being installed will mean more people renting the field which leads to the community making more money to boost the village. I really don't see any negatives to the flood lights being installed as so many people would be able to enjoy sport and activities after dark which they aren't able to do at the moment.

14. How will you monitor this?

I am close to people involved with the running of the village committee and lye field, so I will be able to make sure they are spreading the word that the floodlights are available for people to train under whether it be football or other sport.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

My project for the lights would only involve an electrician who is qualified and safe.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The lights will be paid for by the village committee but only when turned on and people that book to train under them will cover the cost of electric.

17. Is there anything else you think we should know about the project?**18. DECLARATION**

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3644	Community Area Grant	Primrose Nature Area Accessible to all Pathways	Primrose Nature Area	£5000.00
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Submitted: 31/01/2020 16:21:45

ID: 3644

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Primrose Nature Area Accessible to all Pathways

6. Project summary:

The aim-create a permanent accessible to all pathway through Primrose Nature Area. Currently those less able are unable to access the nature area they can only skirt the edges on 2 sides. During a community bulb planting event senior citizens and people in wheelchair/scooters turned up to help but were unable to access the area due to the pathing. During the wet winter months, the area is slippery and dangerous for able

bodied walkers and gaining access to empty the two dog poo bins is treacherous at times. We would like to replace worn shingle pathways and install a new pathway alongside the brook as per the area marked pink on the emailed area plan. This inclusivity would meet vision 4 of the Corporate plan 2017-2021
<https://www.melkshamtown.co.uk/town-council-reports/506-corporate-plan-2017-21file>

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6GD

9. Please tell us which theme(s) your project supports:

Children & Young People

Environment

Health and wellbeing

Older People

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£15206.92		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Path membrane	226.80	volunteer labour	yes	1500.00

path stones	2304.00	refreshments for workers 6 days	yes	300.00
mini digger hire 14 weekends	11676.12	volunteers tools usage	yes	50.00
labour 50 per day over 14 weekends	700.00	Donations as at end of 2019	yes	184.00
refreshments for workers over 14 weekends	300.00	business equipment/time donation	yes	5000.00
Total	£15206.92			£7034

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The work - Committee members and volunteers would build the pathway. It would be 10cm 4 deep have a thick weed resistant membrane and MOT Type 1 stones these are the same stones as currently used for the pathway from Primrose Drive past the playground to Primrose Drive near the Nature Area access - this will result in pathways not needing repairing for at least 5 years. A mini digger less damaging to the environment better for wildlife and less noisy for neighbouring properties would be hired for weekend usage throughout the spring/summer until the project is finalised. The pathway installation would be in an area where people currently walk not where wildlife resides. Once completed residents and visitors regardless of their physical abilities will all be able to enjoy the area be able to attend help with community events and feel included. We envisage the area as being a tranquil place where Melksham residents and visitors can enjoy it visually can socialise there walk their dogs' senior citizens mums with pushchairs disabled can access the area to feed the birds watch the wildlife and take part in activities. This pathway would allow access to the area all year round. This inclusivity would meet vision 4 of the Corporate plan 2017-2021 <https://www.melkshamtown.co.uk/town-council-reports/506-corporate-plan-2017-21file>

14. How will you monitor this?

Monitoring - during the works the committee will regularly update and take pictures of the work this will be shared on the Primrose Nature Areas Facebook Page. Members walk daily in the nature area so any issues will be brought to the committees attention and discussed at the next available meeting or if urgent an emergency meeting.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Health Safety - The digger would only be used by 2 experienced committee members the fitting of membrane and filling with pathway stone would be carried out by volunteers and committee members after our health safety expert carries out a training talk. We will require all volunteers to read our Health and Safety Policy at each volunteering session. A first aid box will be available during the days. We will provide all volunteers with refreshments during the work. We have emailed separately our Health and Safety Policy

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will run fundraisers ask for donations and if necessary to complete the project will apply for other grants from local businesses and local council.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3662	Community Area Grant	GAZEBOS TO AUGMENT EXISTING PROVISION FOR TOWN EVENTS	Melksham Town Council	£1598.46
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Submitted: 10/02/2020 15:48:01

ID: 3662

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

This project is not part of the core statutory work of this council. Rather it is discretionary work in support of local organisations and high street development activity for the benefit of the community visitors and to

support the local economy. As such it is un-budgeted and whilst we can make a financial and in-kind contribution we cannot fund the entire project.

5. Project title?

GAZEBOS TO AUGMENT EXISTING PROVISION FOR TOWN EVENTS

6. Project summary:

This project will augment the existing infrastructure in the form of professional events gazebos and ancillaries to allow the popular Melksham Makers Market to grow. Also, this purchase will augment the existing infrastructure to develop existing and facilitate additional events for the benefit of the Melksham community and to develop the local economy. These to take place at Melksham Market Place and elsewhere in the town.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6ES

9. Please tell us which theme(s) your project supports:

Economy

Leisure and Culture

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2019

Total Income:

£1102004.00

Total Expenditure:

£1011974.00

Surplus/Deficit for the year:

£90030.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£331842.00

Why can't you fund this project from your reserves:

Our income from Melksham Makers Market will partially fund this project and the cost of servicing the market by our amenity team to put up take down and secure gazebos will be met by the applicant. The applicant has insufficient reserve funds to entirely fund this project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3196.92		
Total required from Area Board		£1598.46		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
2 x 6m x 3m professional quality gazebo frames	877.36		Income from 2019 Melksham Makers Markets programme	yes
24 gazebo weights	459.96		Existing budget - cost of putting up, taking down and securing gazebos at events	yes
2 x gazebo roof canopies branded	908.30			
2 x 6m sidewall sets	400.02			
Delivery	30.00			
Melksham Town Councils Cost of putting up securing and taking down gazebos	521.28			yes
Total		£3196.92		£1598.46

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This project will allow the Melksham Makers Market organisation to develop and play its part in growing the local economy by providing an increasing sales platform capacity for local Makers and Crafting businesses by increasing the numbers of such businesses which can be accommodated. Such markets have proved popular with residents and visitors and the larger number of Makers and Crafting businesses attending will provide a greater attraction and hence increase support for the visitor economy. The applicant will support the Melksham Makers Market with professional marketing advice in order to ensure it grows and the visitor economy develops. The local community and visitors will also benefit from the improved facilities these gazebos will provide for local events. It is important that events and festivals are attractive and well resourced in order to attract audiences each year. There is established correlation between visitors visiting a town and economic benefit accrued.

14. How will you monitor this?

A record will be kept of the numbers of businesses attending each Melksham Makers Market so that it can

be demonstrated that the enhanced capacity following this grant is utilised and the benefits accrued. The use of the grant-funded equipment to support community events will be recorded as will visitor numbers.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

This project is designed to allow local events to develop and grow as well as facilitating the growth of the popular Melksham Makers Market - all for the benefit of the local community and in support of the local economy. As such this equipment will be used by a range of organisations each of which will be responsible for safeguarding and for promoting the welfare of staff and participants and ensuring DBS checks are held where appropriate. Officers and or members of the Town Council provide professional advice regarding responsibilities to the organisations who will loan this equipment. The Town Clerk Mrs Linda Roberts is ultimately responsible for safeguarding in the applicant's organisation. However this is not applicable in terms of this application as the responsibility for safeguarding issues welfare of staff and participants and DBS checks lies with whichever organisation is using the equipment at the time.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This application is to support a capital purchase of professional grade equipment which will have a long service life. Care for the equipment will be the responsibility of the applicant who has staff professionally trained and experienced in these matters. As such the applicant expects this to be a one-off purchase not requiring a further input of capital post the conclusion of this project. As the Melksham Makers Market grows the modest income accruing from stallholders will be sufficient to fund future renewals and/or major repairs of this grant-funded equipment.

17. Is there anything else you think we should know about the project?

This project is designed to augment the existing equipment owned by the applicant in order to allow existing town events to grow and new ones to develop. As such this is a discrete project and not part of a larger one.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.